



# CITY OF LARGO

Community Development Department  
Planning Division | 727-587-6749 Ext. 7301  
askaplanner@largo.com

## Master Signage Plan Form

Property Address(es)

Parcel ID Number(s)

Name of Business / Plaza / Complex

Name of Property Owner

1. A Master Signage Plan form must be completed for all existing and proposed signs and itemized in Tables A & B below.

TABLE A: EXISTING SIGNS

FOR OFFICE USE ONLY

Sign Type	How Many	Sign Face Width (a) (in decimal feet)	Sign Face Height (b) (in decimal feet)	Sign Area (a*b) (in square feet)	Overall Height (c) (in decimal feet)	Building, Tenant, or Lot Frontage <sup>1</sup>	FLUM	Maximum Allowed	Total Installed	Permit Number

Sign Types (see examples on back): C=Canopy, D=Directional, M=Monument, P=Projecting, P2= Pole W1=Wall, W2=Window

<sup>1</sup>Lot frontage calculations are only available in Community Redevelopment Districts- See CDC Table 12-4

TABLE B: PROPOSED SIGNS

FOR OFFICE USE ONLY

Sign Type	How Many	Sign Face Width (a) (in decimal feet)	Sign Face Height (b) (in decimal feet)	Sign Area (a*b) (in square feet)	Overall Height (c) (in decimal feet)	Building, Tenant, or Lot Frontage <sup>1</sup>	FLUM	Maximum Allowed	Total Installed	Permit Number

Sign Types (see examples on back): C=Canopy, D=Directional, M=Monument, P=Projecting, P2= Pole, W1=Wall, W2=Window

<sup>1</sup>Lot frontage calculations are only available in Community Redevelopment Districts- See CDC Table 12-4

2. The following additional information must be provided:

- A) **Current legal survey, or site plan**, showing the location and dimensions of all property lines, rights-of-way, easements, and improvements (building, driveways, etc.) within and adjacent to the property. The location(s) of all existing and proposed freestanding signs must be indicated.
- B) **Elevation drawing(s)** showing the location and dimensions of all existing and proposed signs attached to building(s), including but not limited to wall, canopy, and projecting signs. When a building is Occupied by multiple tenants, the drawings shall also indicate each occupant's linear building frontage.
- C) **Scale drawings(s)** showing the dimensions and construction of all existing and proposed sign structures. (When submitted as part of a sign permit application, these drawings must be signed and sealed by a registered engineer; submit three (3) sets.)
- D) **Letter of No Objection** from Duke Energy and all affected utility companies for any signs located within ten (10) feet of right-of-way or a utility easement.
- E) **Letter Of Authorization** from property owner/agent for signs located on leased properties.

I certify that the information presented herein is accurate and understand that all signs not included on the Master Signage Plan may be considered illegal and require immediate removal by the property owner/business.

Owner / Authorized Representative

Prepared by

Date

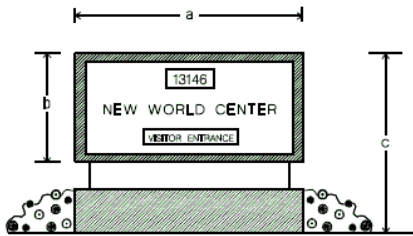
Contractor / Applicant Business Name

Email

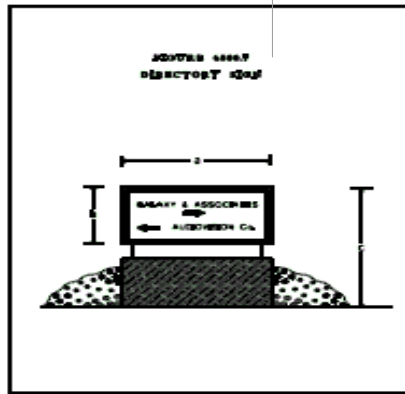
Telephone Number

# SIGN TYPE EXAMPLES:

FIGURE 6500.6  
MONUMENT SIGN WITH ADDRESS LOCATION



MONUMENT SIGN



DIRECTIONAL SIGN



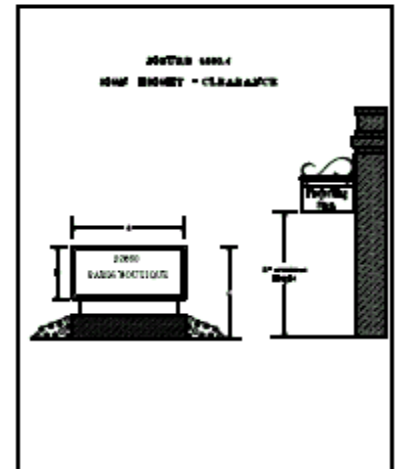
MULTIPLE OCCUPANCY BUILDING



SINGLE OCCUPANCY BUILDING



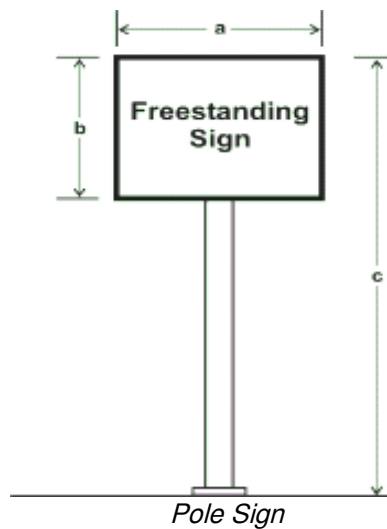
WALL SIGNS



MONUMENT & PROJECTING SIGNS



CANOPY SIGNS



Pole Sign