



CITY OF LARGO

Community Development Department
Planning Division | 727-587-6749 Ext. 7301
askaplanner@largo.com

Future Land Use Map Amendment Large Scale/Small Scale

For Planning Division Use Only
Acceptance Date:
Reviewer:
Application Fee:
Project Number:

Note: The date of acceptance is the date the application is conformance with all of the submission requirements of the code.

Project:

- A. Project Name: _____
- B. Project Description: _____
- C. Address of subject Property: _____
- D. Parcel I.D. No(s): _____
- E. Existing use(s) of property: _____

Information provided in the Application and Additional Information is required to ensure that public officials do not violate conflict-of-interest laws.

Application:

- A. Applicant's Status: Attach Proof of Ownership (Deed) Owner (title holder) Agent
If applicant is agent for property owner: Attach proof of agent authorization.
- B. Name of Applicant(s) Contact Person(s): _____
Company (if applicable): _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Telephone No. (____) _____ Email: _____
- C. Name of owner (title holder): _____
Mailing Address: _____
City: _____ State: _____ Zip: _____

Additional Information:

- A. Is there any existing contract for sale of, or options to purchase, subject property? Yes
No

If "yes", list names of all parties involved: _____

Is the contract/option contingent or absolute? _____

I/WE CERTIFY & ACKNOWLEDGE THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF MY/OUR KNOWLEDGE.

Signature of Applicant: _____

Print name of Applicant: _____

STATE OF FLORIDA, COUNTY OF PINELLAS Sworn to (or affirmed) and subscribed before me this _____ day _____ of _____ 20____, by (name of person making statement)

_____ Personally Known _____ Or Produced Identification _____

Type of Identification Produced _____.

Development Review Standard Operating Procedure (SOP)
Comprehensive Plan Future Land Use Map Amendment
Submission Requirement Checklist

Pre-application Submittal

- A.** Meet with Case Planner or Planner-on-Call to discuss Comprehensive Plan Future Land Use Map Amendment requirements.
- B.** Compile the required application material
- C.** Confirm application deadlines, notice deadlines and meeting dates.

Application Submittal

- A.** The City's standard application form - The application must include a notarized signature of the property owner or his/her agent with a letter of authorization from the property owner authorizing the agent to process an application on the owner's behalf;
- B.** The required application fee - (\$2,400), Checks should be made out to the City of Largo.
- C.** Thirteen copies of a written Statement regarding the consistency of the request with the review criteria in Section 4.5.3 of the Comprehensive Development Code.
- D.** Thirteen copies of a current certified boundary survey that includes natural resources, soils, topography, flood hazards, existing land use(s), and the future land use categories of the site and surrounding properties.
- E.** Projected impacts to on-site and abutting natural resources, to public facilities and services, and to the transportation network.
- F.** Proof of mailing of Public Notice. 30 days prior to the initial public hearing (Planning Board) date the applicant must send a public notice to all property owners within 500 feet of the subject property. The Case Planner will create the notice and mailing labels. The applicant is responsible for printing and mailing the notices and providing proof of mailing from USPS to the Case Planner.
- G.** Any other items, as may be required by the DCO, to completely describe or evaluate the request.