



City of Largo Agenda Item 15

Meeting Date
11/20/18

Presenter: **Jerald Woloszynski, P.E., Director**

Department: **EN – Engineering Services**

TITLE:

APPROVAL OF SCOPE AND FEE WITH MCKIM AND CREED, INC. FOR RESIDENT PROJECT REPRESENTATIVE SERVICES FOR THE WWRF BIOLOGICAL TREATMENT IMPROVEMENTS PROJECT, IN THE AMOUNT OF \$763,250

The purpose of this item is to request City Commission approval of engineering scope and fee for resident project representative (RPR) services for the two year WWRF Biological Treatment Improvements project.

The City received two responses to the RFQ by the deadline of October 2, 2018. On October 15, 2018, the City's ranking committee met to score the submittals. The committee selected McKim and Creed, Inc. as the number one ranked firm. City staff successfully negotiated a scope of services with McKim and Creed, Inc. in the amount of \$763,250.

The goal of the Biological Treatment Improvements project is to address the age and condition of key components of the treatment facility. It will also make improvements to the treatment process to allow the City to meet its nitrogen discharge limit to Tampa Bay.

On August 31, 2018, the City issued a Request for Qualifications (RFQ) to obtain the services of qualified RPRs for full time construction observation and monitoring of the City's WWRF Biological Treatment Improvements project. The duties of the RPR will include, but not be limited to:

- Construction coordination between the contractor and Environment Services Department staff
- Conduct periodic progress meetings
- Monitor project documentation and conduct/record on-site observations of the work to verify accuracy, quality, and compliance with contract specifications
- Report to the City's Project Manager any unsatisfactory work
- Review Applications for Payment for compliance with the established procedure for submission

A copy of the scope and fee has been sent to the City Commission electronically, and has been posted to the City's web site.

Budgeted Amount:	<input type="text" value="\$20,000,000.00"/>	Budget Page No(s):	<input type="text" value="189"/>	Available Amount:	<input type="text" value="\$20,000,000.00"/>	Expenditure Amount:	<input type="text" value="\$763,250.00"/>
-------------------------	--	---------------------------	----------------------------------	--------------------------	--	----------------------------	---

Additional Budgetary Information:

Funding Source(s):	<input type="text" value="Wastewater"/>	Sufficient Funds Available:	<input checked="" type="radio"/> Yes <input type="radio"/> No	Budget Amendment Required:	<input type="radio"/> Yes <input checked="" type="radio"/> No	Source:	<input type="text" value="N/A"/>
---------------------------	---	------------------------------------	--	-----------------------------------	--	----------------	----------------------------------

City Attorney Reviewed:	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	Advisory Board Recommendation:	<input type="radio"/> For <input type="radio"/> Against <input checked="" type="radio"/> N/A	Consistent With:	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A	<input type="text" value="Consent Order"/>
--------------------------------	---	---------------------------------------	--	-------------------------	---	--

Potential Motion/ Direction Requested:

Staff Contact:

Attachments: