

# CITY OF LARGO CITY COMMISSION REGULAR MEETING

May 15, 2018  
Minutes

**COMMISSION PRESENT:** Mayor Brown, Commissioners Smith, Fenger, Holmes, Robinson, Holck

**COMMISSION ABSENT:** Commissioner Carroll

**PARTICIPATING STAFF PRESENT:** City Mgr. Schubert, City Attorney Zimmet, Asst. City Mgr. Staffopoulos, City Clerk Bruner, Asst. Comm. Dev. Dir. Klute, Code Enforcement Mgr. Schofield, OMB Mgr. Semones, Rec., Parks & Arts Dir. Byrne, Mgmt. Analyst DiFiore, Community Outreach Coor. Clark, Planner Lunan-Gordon, Eng. Services Dir. Woloszynski

Mayor Brown called the Regular Meeting to order at 6:01 pm.

Invocation was given by Reverend Oliver King, Pastor, Restoration Ministries of Largo, followed by the Pledge of Allegiance.

## CEREMONIAL

None

## CITIZEN COMMENT

1. Melissa Honeycutt stated that she served as an advocate for the Recreation, Parks and Arts Department and that the department sought out and valued citizen input. She stated that several input sessions were coming up during the month of June and invited all interested citizens to participate.
2. Amanda O'Connor introduced two of her neighbors (Tammy Beuthien and Kathleen Duke) who wanted to express their concerns regarding the Clean Life Detox facility in their neighborhood. She stated that they were worried about the owners buying private residences for assisted living, and that they wanted to be kept apprised of any developments regarding the facility.
3. Geoff Moakley stated that the Finance Advisory Board should continue to make recommendations regarding the ad valorem tax rate and General Fund balance. He stated his concern that the board was the only citizen input on the tax rate and fund balance.

## AGENDA – APPROVED AS AMENDED

Approval of the Regular Commission Meeting agenda of May 15, 2018.

Discussion:

Mayor Brown requested that Items 7 and 9 be removed from the agenda. Commissioner Holmes requested that Item 5 be removed from the Consent Docket.

Motion was made by Commissioner Holmes, seconded by Commissioner Robinson, to approve the agenda for the Regular Meeting of May 15, 2018.

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

**MINUTES – APPROVED**

Approval of the Regular City Commission Meeting minutes of May 1, 2018 as on file in the City Clerk's Office.

Discussion:

None

Motion was made by Commissioner Robinson, seconded by Commissioner Holmes, to approve the minutes of the Regular Meeting of May 1, 2018.

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

**CONSENT DOCKET – APPROVED AS AMENDED**

***AUTHORIZATION TO PURCHASE SUPPORT, HOSTING, AND STORAGE FOR VUEWORKS ENTERPRISE ASSET MANAGEMENT SYSTEM FROM DATA TRANSFER SOLUTIONS IN THE AMOUNT OF \$74,000***

*During the March 7th 2017 Regular Commission Meeting, the City Commission authorized the purchase of Data Transfer Solutions' (DTS) VUEWorks product as the City's Enterprise Asset Management (EAM) System. The project team is currently finalizing phase I of the subsequent implementation plan. Environmental Services (ES), Recreation, Parks, and Arts (RPA), Engineering (EN), and the Stormwater Division within Public Works (PW) have all been implemented. We are currently finalizing the remaining Divisions in PW, the completion of which will effectively close out phase I of the project. Phase II will begin with Information Technology (IT) later this year.*

*The FY 2018 budget includes \$93,000 for EAM system hosting, technical support, and a physical server for storage of attachments to work orders (e.g. images, forms, etc.). However, the total expenditure was able to be reduced by leveraging cloud-based storage with the vendor for the work order attachments. This option also provides less administrative overhead for the IT Department as well as a performance enhancement for customers, due to the stored attachments being located at the same site as the main EAM system.*

***RENEWAL OF THE BENTLEY ENTERPRISE LICENSE SUBSCRIPTION AGREEMENT FOR MUNICIPALITIES IN THE AMOUNT OF \$100,851.39***

*The purpose of this memorandum is to seek approval from the City Commission to renew the Bentley Enterprise License Subscription for Municipalities (ELSM) agreement. The ELSM is a subscription-based program offered to City and County governments from Bentley Systems, Inc. that provides unlimited access to a comprehensive portfolio of engineering design, analysis, and mapping software, along with unlimited, on-demand, online training through the Bentley LEARN program. The ELSM agreement has a term of three years, with annual renewals for the second and third year. This renewal constitutes the third year of the agreement from June 3, 2018 to June 2, 2019.*

*The City has successfully used Bentley software products for many years to support internal utility infrastructure operations and capital project delivery functions, and to support the Engineering Services Department for production of construction plans for Capital Improvements projects.*

**RESOLUTION NO. 2209 – AMENDING THE DUTIES AND RESPONSIBILITIES OF THE FINANCE ADVISORY BOARD AND AMENDING PROCEDURES FOR REMOVAL OF BOARD MEMBERS**

*The changes to the Finance Advisory Board duties and responsibilities proposed in this resolution are a result of several months of planning and input from the City Commission and advisory board members. The changes include shifting the focus of the board to a more strategic and policy oriented perspective in an effort to improve the value and quality of recommendations made by the board to the City Commission.*

*Additionally, provisions have been added to the resolution outlining the procedures for removing board members. The number of meetings board members can be absent have also been updated from 3 to 2 meetings.*

**RESOLUTION NO. 2211 – AMENDING THE COMMUNITY DEVELOPMENT ADVISORY BOARD (CDAB) DUTIES, TERMS AND RESPONSIBILITIES**

*The proposed resolution amends Resolution No. 1934, and amended by Resolution No. 2137, that established the Community Development Advisory Board. The proposed changes update the procedures for the removal of Board members and amends the duties and responsibilities of the Community Development Advisory Board.*

*These changes are the result of the advisory board assessment and report that was conducted by staff at the request of the City Commission.*

**RESOLUTION NO. 2216 – SUNSETTING THE PUBLIC WORKS/ENVIRONMENTAL SERVICES ADVISORY BOARD**

*At the City Commission Work Session of March 13, 2018 City Manager Schubert put forth a recommendation to sunset the Public Works/Environmental Services Advisory Board due in part to a lack of clarity on the part of both board members and staff regarding the role of this board, which has minimal input on policy issues. The City Commission provided consensus to support the City Manager's recommendation.*

*The attached Resolution, No. 2216, implements this recommendation and sunsets this Advisory Board upon the Resolution's effective date.*

Motion was made by Commissioner Holmes, seconded by Vice Mayor Smith, to approve the Consent Docket without City Commission discussion and including staff background provided in the Commission packets.

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

**ITEMS REMOVED FROM THE CONSENT DOCKET**

**AUTHORIZATION FOR CITY MANAGER TO FORECLOSE ON CODE ENFORCEMENT BOARD LIENS FILED AGAINST MR. GLENN A. PACKER FOR THE PROPERTY LOCATED AT 511 CLEVELAND AVENUE SW – APPROVED**

The purpose of this item is to request authorization to foreclose on a vacant, abandoned house located at 511 Cleveland Avenue. The property has been vacant and subject to code enforcement action since 2014 when it was cited for excessive growth of weeds and debris. The property constitutes a blight on this neighborhood and the City continues to receive complaints about the property. The Code Enforcement Division has identified this as a property for nuisance abatement. The improvement and abatement of derelict and nuisance properties is a major initiative in the City's ongoing code enforcement work program, and has been reflected in the Public Health and Safety Goals in the City of Largo Strategic Plan. Numerous attempts have been made to contact the property owner to no avail. There is no homestead exemption for this property, therefore the Community Development Department wishes to proceed with a foreclosure process to abate the nuisance property.

The following code enforcement actions have been taken to date:

- The Code Enforcement Board found the property in violation on September 25, 2014, with fines assessed starting on October 3, 2014.
- The City has done two lot mows at the property. The property was last mowed and cleaned in March, bringing it into compliance on March 28, 2018. This resulted in a total unpaid lien of \$63,600.
- The City hired a contractor to board up the residence after windows were broken and the doors were kicked in allowing unlawful entry to the unsecured home. The board up has been completed.

The Florida Statutes, Section 162.09, provide for the foreclosure of code enforcement liens that remain unpaid at least three (3) months after the lien is filed. Code enforcement liens run in favor of the local governing body, therefore the City is able to foreclose on the liens. There is no mortgage on the property and it is not a homestead property. On April 26, 2018, the request to foreclose was reviewed by the Code Enforcement Board and the Board recommended unanimously to move this case to the City Commission for foreclosure. The foreclosure process typically results in a forced sale of the property to the highest bidder. When a foreclosure sale date is set, the City will bid on this property as the superior lien holder. If the City is successful in obtaining the property, it will be placed in the City's Affordable Housing Development (AHD) program for clearance and redevelopment as an affordable home through one of the City's affordable housing partners. In the event the City is not successful in obtaining the property as the highest bidder, the property would be required to come into compliance through abatement of the violations. Staff estimates the cost of the foreclosure to be \$20,000, inclusive of legal fees and the costs associated with taking ownership of the property, such as payment of tax certificates. The City would expect to recoup these funds if the property is placed into the City's AHD program.

Questions:

Commissioner Holmes questioned the number of properties in the City that are in circumstances similar to the subject property. Mr. Klute stated that staff is maintaining a list of problem properties as they are identified. He stated that staff has been working on the subject property for more than three years and that there are other properties that have gone to the Code Enforcement Board and some with active liens. Commissioner Holmes questioned the property taxes. Mr. Zimmet stated that the City will have to pay off the tax certificates if it is the successful bidder on the property. Mr. Schofield stated that the taxes were approximately \$3,800. Commissioner Holmes questioned the disposition of the house. Mr. Schofield stated that the property will go out to bid; if the City is successful it will be demolished and a new affordable home built. Mayor Brown stated that the property appeared to be in compliance. Mr. Zimmet explained that compliance was achieved by the City's action. Commissioner Holmes questioned the length of the process for the City to take over the property, which Mr. Zimmet will be 4-6 months. Commissioner Holmes questioned the City's recourse if the City is not the successful bidder. Mr. Zimmet stated that the City will bid the amount of the Code Enforcement Board liens and that anyone who bids higher will have to pay the cost of the liens to the City.

Motion was made by Commissioner Holmes, seconded by Commissioner Robinson, to authorize the City Manager to foreclose on code enforcement liens filed against Mr. Glenn A. Packer for the property located at

511 Cleveland Avenue SW.

Discussion:

None

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

**RESOLUTION NO. 2210 AMENDING THE NAME OF THE LIBRARY ADVISORY BOARD AND PROCEDURES FOR REMOVAL OF BOARD MEMBERS AND DUTIES AND RESPONSIBILITIES – POSTPONED**

In response to a City Commission discussion and direction at the March 12, 2018 Work Session, the resolution establishing the Library Advisory Board was modified to change the group's name to Library Advocacy Board, amend the procedures for removal of board members, and amend the duties and responsibilities. In recent years, the group mainly advised the Library Director on policy matters and the annual budget, in contrast to its original intent to advise the City Commission. There is a strong interest among board members to maintain contact with the City Commission on department matters and to be ambassadors and advocates for library services. The City Commission will continue to appoint City residents to the board and when needed will ask for input about the department and Citywide projects.

Mayor Brown stated that Items 7 and 9 were pulled in order to postpone them until a future meeting in order to amend the language to make it consistent with the other board resolutions. He suggested the first meeting in June. Ms. McPhee stated that she would be out of town.

Motion was made by Commissioner Holmes, seconded by Commissioner Robinson, to postpone Resolution No. 2210 until the meeting on June 5, 2018.

Discussion:

None

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

**RESOLUTION NO. 2212 – AMENDING THE NAME OF THE RECREATION, PARKS AND ARTS ADVISORY BOARD, AND THE PROCEDURES FOR APPOINTMENT, TERM LENGTH AND COMPOSITION OF THE BOARD – POSTPONED**

The City Commission recommended a name change for the Recreation, Parks and Arts Advisory Board to the Recreation, Parks and Arts Advocacy Board. Language related to the terms of the Board members is also being revised so that Board Member terms are concurrent with the terms of the appointing Mayor or Commissioner.

The department is further recommending that the student member to the Board be eliminated since the City now has a Youth Leadership Council.

Motion was made by Commissioner Holmes, seconded by Commissioner Robinson, to postpone Resolution No. 2212 until the meeting on June 5, 2018.

Discussion:

None

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

### **PUBLIC HEARINGS**

#### **ORDINANCE NO. 2018-30 – SECOND READING – AMENDING THE FY 2018 RECREATION, PARKS AND ARTS DEPARTMENT GENERAL FUND BUDGET BY APPROPRIATING REVENUES AND EXPENDITURES IN THE AMOUNT OF \$40,000 FOR ONE ADDITIONAL WEEK OF SUMMER CAMP CHILD CARE SERVICES - ADOPTED**

In February, the Pinellas County School Board approved their calendar for the upcoming school year. The start date of the 2018-2019 school year is Monday August 13, 2018. Initially the tentative start of school was to be one week prior. This has expanded the summer session from 10 to 11 weeks. The City's Recreation, Parks and Arts Department provides child care programs to assist working families when school is not in session. The RPA budget includes programming and staffing for 10 weeks. Staff is requesting a budget amendment to add the expenses and revenue associated with an additional week of summer camp. Total expenses are estimated at \$40,000, and include staffing with temporary employees as well as funding for the additional busing and field trips associated with the program. This is a revenue generating program with fees for service covering the cost of the program. Staff estimate 560 youth will be registered for a full day camp per week.

Ms. Bruner read Ordinance No. 2018-30 by title only.

Public Hearing/Questions:

None

Motion was made by Commissioner Holmes, seconded by Vice Mayor Smith, to adopt Ordinance No. 2018-30 on second and final reading.

Discussion:

None

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

**RESOLUTION NO. 2215 – ADOPTING THE FY 2019 - FY 2023 CAPITAL IMPROVEMENTS PROGRAM (CIP)  
- ADOPTED**

The purpose of this resolution is to adopt a Capital Improvements Program (CIP) for the five-year period beginning October 1, 2018 in accordance with the requirements of City Charter. The City Commission is required to adopt a CIP no later than June 1, 2018. The CIP neither appropriates funds nor authorizes projects; it is a planning document for significant capital and operating projects defined as those costing at least \$100,000. The long-range financial plan section shows projected revenues including tax rate/fee increases along with projected expenditures for a five-year period. These projections help to identify oncoming trends that enable the creation of long-range financial strategies.

As discussed at the May 8, 2018 City Commission Work Session, this CIP has minimal changes. The most notable changes in progress are related to programming the next 10-year capital infrastructure schedule for the Penny for Pinellas. The Engineering Department is making progress toward breaking-out the major road and sidewalk projects that were included as lump sum projects in the Penny For Pinellas renewal campaign. Additionally, initial planning for the replacement of three fire stations is included in this CIP within the Penny for Pinellas Fund. A significant amount of planning regarding the City's facilities took place during this CIP cycle. Details can be found in the City Manager's Budget Message in the CIP document; however, there is funding allocated to maintenance, engineering studies, and facility replacement, all based on factors such as available funding and facility condition.

No changes to the Proposed CIP were requested by the City Commission at the May 8, 2018 Work Session.

Ms. Bruner read Resolution No. 2215 by title only.

Public Hearing/Questions:

None

Motion was made by Vice Mayor Smith, seconded by Commissioner Holmes, to adopt Resolution No. 2215.

Discussion:

None

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

**LEGISLATIVE MATTERS**

**APPROVAL OF NEIGHBORHOOD PROJECT MATCHING GRANT PROGRAM – APPROVED**

The Neighborhood Project Matching Grant Program provides matching grants to neighborhood groups interested in building strong relationships around a community-driven beautification project. The program supports the City's strategic focus on Community Pride and all projects related to the program must:

- result in an enhancement to the neighborhood's identity
- enlist community participation and foster a sense of community pride
- be highly visible to the general public
- be a project that can be permitted by city regulations

Eligible projects include physical improvements such as landscaping, entryway signs, fencing, walkways, fountains and architectural, energy-saving lighting in a common area or neighborhood entryway. Reimbursement is available for the cost of pre-approved projects up to a maximum of \$3,000 and must include matching or in-kind funds. Grants are open to neighborhood associations, voluntary or mandatory homeowner's associations, civic groups or registered crime watch groups in the City of Largo. If the project requires a permit, a licensed contractor must be used. Projects previously completed outside of this grant are not eligible for reimbursement.

For more information visit [Largo.com/CommunityGrant](http://Largo.com/CommunityGrant)

Public Input:

1. Geoff Moakley questioned why Largo taxpayers should pay for grants in other neighborhoods. He urged the City Commission to cancel the program.

Questions:

Vice Mayor Smith questioned how the program will be advertised. Ms. Clark stated that there is a marketing plan in place and that they will be reaching out to neighborhood associations. Commissioner Fenger stated that the program can serve more than five neighborhoods. She suggested including photographs of previous projects. Mayor Brown questioned the process for neighborhood registration. Ms. Clark stated that there is a form on the website, with no expense to the residents.

Motion was made by Commissioner Fenger, seconded by Commissioner Robinson, to approve implementation of the Neighborhood Project Matching Grant Program.

Discussion:

None

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

**APPROVAL OF SETTLEMENT AGREEMENT WITH CONTINENTAL CASUALTY COMPANY AND TO AUTHORIZE THE CITY MANAGER AND ALL OTHER NECESSARY CITY OFFICIALS TO EXECUTE THE SETTLEMENT AGREEMENT – APPROVED**

The purpose of this item is to obtain the City Commission approval of the settlement agreement between the City and Continental Casualty Company, the bonding company on the Florida Department of Transportation (FDOT) Ulmerton Road project. This agreement provides \$123,169.12 to the City to make repairs to various deficient sanitary sewer assets identified during the Lift Station 1 Relocation and the Lake Avenue Sanitary Sewer Extension Capital Improvements Program (CIP) projects. City staff believes that these repairs were

necessitated by the work of the contractor on the Ulmerton Road project. In return for the payment of \$123,169.12, the City will release Continental, and all parties associated with the Ulmerton Road project from any and all claims arising out of the project.

The City Engineer and City Manager have negotiated this settlement to provide funding to:

- repair eight manholes requiring new benches (concrete work at the base of the structure)
- repair four manholes requiring joint sealing
- relocate one manhole
- replace the Tall Pines Drive sanitary sewer stub-out (for future connection)

City staff intend to use the contractor already under contract for the Lake Avenue project to complete this work. A separate item has been placed on this agenda for award of this repair work.

A copy of the settlement agreement has been sent to the City Commission electronically, and posted to the City website.

Questions:

Commissioner Holmes questioned the difference between the settlement amount and the change order amount. Mr. Woloszynski explained that the balance between the two items is made up of the additional items on the list. He stated that the lesser repairs did not require City Commission approval. He stated that it should net out to zero.

Motion was made by Commissioner Holmes, seconded by Commissioner Holck, to approve the settlement agreement with Continental Casualty Company and to authorize the City Manager and all other necessary City Officials to execute the settlement agreement.

Discussion:

None

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

**APPROVAL OF CHANGE ORDER TO CONTRACT NO. 16-C-579 WITH POSPIECH CONTRACTING, INC., FOR REPAIRS TO THE ULMERTON ROAD SANITARY SEWER CONNECTION ALONG TALL PINES DRIVE IN THE ESTIMATED AMOUNT OF \$104,821.32 - APPROVED**

This proposed change order to the Lake Avenue Sanitary Sewer Extension contract with Pospiech Contracting, Inc., includes bonding company funded repairs for a section of sanitary sewer line and roadway restoration that was originally constructed as part of the Florida Department of Transportation (FDOT) roadway and drainage improvements on Ulmerton Road. Limited lane closures will be required along westbound Ulmerton Road in order to access this section of pipe.

During construction of the Lake Avenue project, a sag was discovered in the Tall Pines Drive sanitary sewer stub-out connection installed as part of the FDOT Ulmerton Road project. City staff opened discussions with the FDOT bonding company to discuss repair strategies. A final agreement was reached that provided funding

to the City to make this corrective repair (separate item on agenda). The agreement also funded minor manhole repairs. These repairs are currently underway leveraging funding from the Lake Avenue project construction allowance. Once the change order is issued, the remaining balance from the agreement may be used to replenish the construction allowance if necessary.

On September 9, 2016 the City Commission approved the award of the Lake Avenue Sanitary Sewer Extension project in the amount of \$2,015,000. This project is near completion and will make a final connection to the Ulmerton Road sanitary sewer line once this section of pipe along Tall Pines Drive is repaired.

A copy of the Change Order has been sent to the City Commission electronically, and posted to the City website.

Questions:

Commissioner Holmes questioned the difference between the change order and settlement. Mr. Woloszynski stated that it would pay the City back from the general contract allowance for the Lake Avenue sewer extension. He stated that the smaller amount did not require City Commission approval. Vice Mayor Smith questioned how long the project will take. Mr. Woloszynski stated that they did not have a revised schedule, however it would likely be several weeks.

Motion was made by Commissioner Holmes, seconded by Commissioner Robinson, to approve the change order to Contract No. 16-C-579 with Pospiech Contracting, Inc., for repairs to the Ulmerton Road Sanitary Sewer Connection along Tall Pines Drive in the estimated amount of \$104,821.32.

Discussion:

None

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

#### **RESOLUTION NO. 2213 – AMENDING LEGISLATIVE POLICIES - APPROVED**

The City Commission last discussed the Legislative Policies at the August 2016 Work Session (minutes attached). The intent of the discussion was to update the policies to remove outdated language and procedures and make them consistent with current practice. At the Work Session, consensus was reached to amend or delete several policies, as included in Resolution No. 2213. Substantive changes are as follows:

- Changing the dates/contacts for the City Manager's evaluation (2-1)
- Clarifying guidelines for City Commission/City Manager communication (2-2)
- Adding provisions for a City Commission vacancy prior to a regular election (4-3)
- Adding a policy for ceremonial agenda items (5-12)
- Updating the staff member responsible for the City Calendar and the list of meetings to be included (7-3)
- Deletion of policies for Commission Office Library (4-4), City meeting facilities (5-7), scheduling public meetings (5-9) and multi-jurisdictional developments (9-1)

In addition, a new policy is proposed (6-4) to provide procedures for City Commission approval of grant

applications and awards.

Ms. Bruner read Resolution No. 2213 by title only.

Questions:

Mayor Brown questioned the intent behind having all grant applications pre approved. Ms. Semones stated that it would only be grant applications in excess of the established threshold. Mayor Brown requested more specificity of FDOT meetings on the list, such as "in Largo's jurisdiction".

Motion was made by Commissioner Holmes, seconded by Commissioner Robinson, to approve Resolution No. 2213.

Discussion:

None

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

#### **STAFF REPORTS**

None

Mayor Brown recessed the City Commission meeting and convened the Community Redevelopment Agency (CRA) meeting.

#### **COMMUNITY REDEVELOPMENT AGENCY (CRA)**

#### **RESOLUTION NO. CRA-18-01, AMENDING THE COMMUNITY REDEVELOPMENT AGENCY ADVISORY BOARD (CRAAB) TERMS, DUTIES AND RESPONSIBILITIES - APPROVED**

Resolution No. CRA-18-01 amends the original Resolution No. CRA-14-01, that established the Community Redevelopment Agency Advisory Board (CRAAB). The changes update the procedures for the attendance requirements and for the removal of Board members. The amendment updates the responsibilities and duties of the CRAAB.

These changes are the result of the advisory board assessment and report that was conducted by staff at the request of the City Commission.

Ms. Bruner read Resolution No. CRA-18-01 by title only.

Questions:

None

Motion was made by Commissioner Robinson, seconded by Commissioner Fenger, to approve CRA Resolution No. CRA-18-01.

Discussion:

None

Vote:

Voting Aye: Commissioners Smith, Fenger, Holmes, Robinson, Holck, Mayor Brown

Absent: Commissioner Carroll

Motion carried 6-0.

Mayor Brown adjourned the Community Redevelopment Agency (CRA) meeting and reconvened the City Commission meeting.

### **STAFF REPORTS**

None

### **ITEMS FROM CITY ATTORNEY, COMMISSION, MAYOR, CITY MANAGER**

Mr. Zimmet requested that the City Commission authorize the City, through the City Manager and himself, to participate in an amicus brief before the Supreme Court on an issue that would affect the City in terms of interlocal agreements to provide services outside the City limits. He stated that there is a case pending before the Supreme Court in which the judge ruled that an interlocal agreement cannot grant a local government authorization to provide services outside of its jurisdiction. He stated that if the Supreme Court affirms the decision entered by the Circuit Court, the City's agreement for a Fire Station in Belleair Bluffs would be invalid. He stated that the Florida League of Cities has agreed to participate and fund 50% of the cost. He stated that other cities and other agencies will also be participating and that the intent is to have as many as possible participate due to the statewide impact. He asked that the City of Largo participate and contribute to the attorneys' fees. There was no objection.

Commissioner Fenger thanked the Recreation, Parks and Arts Board and Ms. Honeycutt for making a presentation on the community workshops.

Commissioner Holmes stated that the City's Memorial Day service will be held on Monday, May 28th at 7:00 pm in Largo Central Park.

Commissioner Robinson thanked Largo's Police Department during National Police Week. He congratulated his daughter, Grace, who will be graduating on Thursday.

Mayor Brown congratulated the Boy Scout Troop at St. Paul's United Methodist Church who are celebrating 50 years of scouting.

### **SUMMARY OF ACTION ITEMS**

1. Request by Commissioner Fenger that staff use photos from previous Neighborhood Grant projects in materials for the new grant program.

### **ADJOURNMENT**

The meeting adjourned at 6:53 pm.

Minutes  
May 15, 2018

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Diane L. Bruner, CMC, City Clerk