



The Week in Perspective

City Manager's Report

Norton Craig, City Manager
Henry Schubert, Assistant City Manager
Michael Staffopoulos, Assistant City Manager

Report No. 1192
February 19, 2016 – February 25, 2016

Administrative Issues

A-1. Sale of 3221 Hillsdale Avenue

Housing Manager Anderson reports that the sale of 3221 Hillsdale Avenue, a vacant, abandoned house, by the City of Largo to Habitat for Humanity of Pinellas County was completed on February 19. Proceeds from the sale were credited to the General Fund to offset the cost of the foreclosure action by the City. Habitat for Humanity has started the process of building a new four-bedroom house for a family of six. The estimated completion date of the new house is July/August, 2016.

A-2. Missouri Avenue Sinking Manhole Repair and Lane Closures

City Engineering Woloszynski reports that Missouri Avenue right and center lanes in front of Amscot remain closed until the project is complete on or about March 4. The City's contractor is repairing a sinking manhole in the southbound lane located between Rosery Road and Commerce Drive. Only the far left, southbound lane will remain open to traffic. A Traffic Management Plan is in place in accordance with FDOT standards. The public is advised to use caution and drive safely.

A-3. Local Roadway and Infrastructure Improvement Project - TR-05 Commerce Drive

City Engineer Woloszynski is pleased to report the City will issue a Notice To Proceed (NTP) on March 21 for the Commerce Drive Roadway and Infrastructure Improvement Project located west of Missouri Avenue and north of West Bay Drive. Improvements will include milling and replacement of asphalt, roadway base patches, pedestrian improvements, roadway striping and other associated work. The \$137,090 project was awarded to Gator Grading & Paving LLC, and is expected to be substantially complete within 90 days of the NTP.

A-4. Wet Weather Project Update

City Engineer Woloszynski reports Highland Avenue is reduced to one lane between Highland Recreational Center and Rosery Road from February 23 to March 2 as crews install sanitary sewer pipe along Highland Avenue to Lift Station 2 on Lake Avenue. Lake Avenue is also subject to lane closures in front of Lift Station 2. The public is advised to use caution.

Cromwell Road is closed from February 24 to March 2 as crews install a 30" sanitary sewer pipe along the drainage ditch east of Belcher Road. Message boards and traffic signs have been posted with detour information along Cromwell Drive, Portsmouth Road, Belcher Road and East Bay Drive. Residents along the canal can expect heavy construction and traffic delays for the next three weeks. Parents and students traveling to Frontier Elementary School are advised to use caution and allow extra travel time.

Wet Weather Road and Lane Closures Due To Construction

Road Location	Closure Date	Description of Work
Highland Ave. between Highland Rec. Center and Rosery Rd.	2.23.16 to 3.2.16	Sanitary Pipe Construction
Cromwell Dr. at Portsmouth Rd.	2.24.16 to 3.4.16	Sanitary Pipe Construction
150th Ave. from Hidden Oak Cir. And Frontier Elementary School Pedestrian Bridge, to US 19	3.18.16 to 4.30.16	Sanitary Pipe Construction (drainage canal)
Willow Av. at Fulton Dr. S.	1.4.16 to 2.28.16	Sanitary Pipe Construction
Oak Wood Dr. at Forest Pkwy N.	1.4.16 to 3.31.16	Sanitary Pipe Construction/HDD

Wet Weather Final Milling and Paving Schedule

Road Location	Paving	Projected Start Date
Fulton Drive N./S.	Milling and Paving	Begin April 25, 2016 Complete May 2, 2016
Hillsdale Ave. and Pine St.	Milling and Paving	Begin August 25, 2016 Complete September 9, 2016
8th Ave. SW	Paving	TBD/August 2016

Engineering Services Local Roadway Improvement Projects

Missouri Ave. Lane Closures	2.10.16 to 3.4.16	Sinking Manhole Repair
Commerce Drive South, West and North	3.21.16 to 6.21.16	Roadway Removal and Replacement

A-5. Whispering Palms Grand Opening

Community Development Director Stricklin reports that the City of Largo was well represented at the Grand Opening for the Whispering Palms Apartments located on 16th Avenue SE. This 63 unit affordable housing project was developed by Housing Trust Group and is a mixture of garden apartments and town homes with private patios. The project was funded with low-income housing tax credits, conventional debt and a Pinellas County HOME investment partnership loan. Opening remarks were made by Pinellas County Commissioner Pat Gerard and Largo City Commissioner Donna Holck. City representatives included Police, Fire, Administration, and Community Development Housing, Building, and Economic Development staff. The City was recognized during the presentation for assistance in the development process.

A-6. New Largo Businesses – Week ending February 20, 2016

Name of Business	Address	Type of Business
Petco #2525	5120 East Bay Dr	Pet store
Woodspring Suites Signature Clearwater	15672 US Highway 19 N	Hotel
Transmission El Cuate Inc	2101 Starkey Rd Bldg H	Auto Repair

Other Items of Interest

M-1. Special Events Coordinator Newsome reports:

- The co-sponsored event, Pinellas County Parent-Teacher Association Health and Safety Fair was held in Largo Central Park on February 20 and had an estimated attendance of over 700 people. The event included a bike rodeo, safety vendors, live music and entertainment.
- The Zombie/Color Run is coming to the Largo Central Park Nature Preserve February 27. The two races will happen in different waves including about 500 total runners throughout the day. The event is a rental being held by Monster Runs Inc.

M-2. Aquatics Supervisor Abdo is pleased to report that as one of the Recreation, Parks and Arts Department annual goals, Christina Heubel and Mark Abdo have planned the 2016 Community Connection program scheduled for February 26, at the Largo Cultural Center.

The concept behind this program is to educate realtors and executive relocation professionals about what Largo has to offer in order for them to be able to better sell the area. Over 50 area realtors have confirmed their attendance. The event includes a continental breakfast by Dunkin Donuts Largo and a hot lunch from Culver's Largo. Presenters will include Largo High School Principle Bradley Finkbiner, Mayor Woody Brown, Recreation, Parks and Arts Director Byrne, Community Development Director Stricklin, and Recreation Manager Pincince. After the presentations, attendees will board a coach bus for a facility tour of various parks and recreation facilities.

M-3. Athletics and Golf Course Manager Potts reports that the Athletics Division hosted its first Pickle-Ball Tournament over the weekend of February 20-21. The event took place at the Highland Recreation Complex and was a huge success. There were 120 participants competing in the Men's Division, Women's Division and the Mixed Doubles Division. The tournament utilized both gymnasiums with four courts inside for the 2.5 and 3.0 divisions, as well as eight outdoor courts for the 3.5 and higher divisions. A number of participants were regular pickle-ball players from Largo who were competing in their first tournament. Additionally, the tournament also drew in players from other areas including The Villages, Naples, Sun City and New Port Richey, to name a few. There were a number of positive comments received from the players complimenting the City on the Highland Recreation Complex facility.

M-4. Cultural Center Artistic Supervisor Mondora is pleased to report:

- During the past week, the Box Office sold 447 tickets to 27 upcoming productions. Ticket revenue totaled \$9,144.
- On February 17, New York based city-country band, Shotgun Wedding, performed to an audience of 112 in the Tonne Playhouse. Ticket sales, concessions and merchandise for this show totaled \$3,293.
- On February 18, The Bright House Senior Talent Show was hosted in the Tonne Playhouse and had 246 people in attendance. The top ten contestants from Pinellas County competed for the chance to be in the final competition to be held at Ruth Eckerd Hall next month. Concessions for the event were \$325.
- On February 18, the Central Pinellas Chamber of Commerce held a social event in the Parkview Room. The free event was well attended by the public with 45 businesses showcasing their goods and services.
- On February 19, 423 patrons attended a sold out performance of Nashville country singer, Mandy Barnett, as she performed the songs of Patsy Cline. Ticket sales were \$18,885, and concessions and merchandise sales totaled \$532.
- On February 21, the Largo Cultural Center hosted the second annual Brides for the Arts Wedding Expo. The show featured some of the best wedding professionals in the bay area. The show took

place in the Tonne Playhouse. Brides mingled with vendors, sampled food, listened to music, took golf cart rides to visit ceremony sites in Largo Central Park and entered to win door prizes donated by all of the vendors. New this year was the "Showcase Room" in the Parkview Room. The room was set with a mock reception area and each vendor had the opportunity to showcase and market their business. There were 300 participants registered and 36 vendors.

M-5. McGough Nature Park Staff:

- The McGough Nature Park staff received \$1,356 in gift shop sales, classroom and shelter rentals, turtle food sales and donations to the park.
- There were 2,374 visitors who came through the Narrows Nature Center in the last two weeks.
- Birds of Prey and Nature Park volunteers donated 260 hours of time.
- The Nature in the Classroom program volunteers provided two programs serving 152 students. They donated 12 hours and collected \$152 in donations.

M-6. Mark Abdo, Aquatics Supervisor, successfully completed the 16 hour Aquatic Facility Operator course that was held February 18-19 in Clearwater. This is a five-year certification program through the National Recreation and Park Association. The Florida Swimming Codes (FS 64E-9) specify that, "An individual who services a public pool by maintaining the cleanliness, water quality and chemical balance of public pools shall be certified." Other certified aquatic staff members include Ali Bill, Assistant Aquatics Supervisor, and Bob Hordern, Aquatic Facilities Coordinator.

M-7. Assistant Parks Superintendent Christman reports the following projects have been completed by the Parks Administration and Technical Services Crews:

Trades Worker:

- Installed a new USB for the security camera at Bayhead.
- Repaired a gap in new bridge at Bonner Park.
- Installed occupancy signs at all fire pits.
- Built bird houses for the Narrows Environmental Education Center.
- Replaced brackets on the basketball goal at Highland.
- Repaired the Little Free Library door at Datsko Park.
- Painted the welcome sign on Indian Rocks Road at Walsingham.
- Installed a waterproof outdoor notebook at the kiosk outside the Narrows entrance.
- Attended inmate supervision training.
- Adjusted the bracket on parking lot gate at McGough.
- Installed a divider on the bench on the trail at Datsko Park.

Tree Crew:

- Trimmed branches away from the roof at the Narrows Environmental Center.
- Removed a large limb and dead wood on an oak tree at 2011 6th Avenue.
- Cleared a triangle at Stemma Road and 6th Street NW.
- Trimmed palms on Rosery Road and Clearwater/Largo Road.
- Raised the low limbs on 20th Street SW.
- Trimmed the palms at Highland Recreation Center.
- Trimmed a palm at 980 Wood Street

- Removed a large limb that was hitting trucks on 4th Street NE between 6th and 7th Avenue NE.
- Removed ailing Sweet-gum tree at 1029 Woodbrook Drive.
- Removed low limbs at 12133 Oak Street.
- Trimmed trees and bushes growing into the road at 2431 Elyria.
- Removed an oak tree that was causing damage to a sewer line at 1109 Melba Court.
- Removed a dead tree and several dead limbs at Donegan Park.

M-8. Parks Contract Supervisor Hinrichs reports the following projects have been completed by the parks maintenance staff, community support crew, spray technician and the Inmate Foreman.

- Completed daily maintenance on mowers and power hand tools.
- Emptied the trash cans and re-filled the dog waste bag receptacles in all of the neighborhood parks, City owned properties including West Bay Drive, Clearwater/Largo Road and the City of Largo Cemetery.
- Cleaned and serviced the outside restrooms at Highland Recreation Center, Southwest Recreation Center and Northeast Park.

Inmate Crew:

- Stacked and organized old road bricks at Public Works.
- Removed failing or dead Indian Hawthorn plants in Lot 3 at Largo Central Park.
- Leveled out the dirt and planted rye grass seed at Largo Central Park Nature Preserve.
- Dave Hinrichs, Tom Gow, Steve Burke and Taylor Kahns attended a re-certification class for “Non-Department” Supervisors at the Department of Corrections Largo Prison Camp.

M-9. Parks Athletics Supervisor Gow reports the following projects:

- Completed daily maintenance on mowers and power hand tools.
- Set up and maintained fields at Little League, Whitesell and Southwest league games.
- Completed irrigation repairs at several different locations.
- Conducted basic irrigation inspections.
- Worked on the pitching mounds at the sports complex.

Second Inmate Crew:

- Graded the ditch at the Nature Preserve, lined with coco fiber, and filled with lime rock.
- Cleaned the shop area.
- Removed a section of the sidewalk to get access to a broken sprinkler line at Highland Complex.
- Removed the old Police Department sign to prepare for new sign.
- Laid sod at the Largo Central Park Nature Preserve.

M-10. Streets and Stormwater Supervisor Anderson advises that the Open Conveyance Crew performed the following tasks:

- Mowed drainage canal alongside Pine Forest Subdivision running east and west off of 66th Street North.
- Mowed drainage canal alongside Bay Ranch Mobile Home Park.
- Mowed drainage canal along Michigan Drive off of Ulmerton Rd going south towards 150th Avenue.
- Removed excess foliage out of waterway and restored embankment along drainage canal between

Four Seasons Estates and Pointe West Mobile Home Park.

- Performed fuel run for designated City facilities and equipment.
- Performed restoration at 305 14th ST NW.

M-11. Streets and Stormwater Supervisor Leiser advises that the construction crew worked on the following projects:

- Saw cut 3'x 20' roadway and removed asphalt and 20' of curb to repair stormdrain box, repaired stormdrain and formed and poured curb back and paved roadway at 12908 124th Avenue N.
- Repaired and replaced 35' of sidewalk at 143rd Street and Channel Drive.
- Sealed stormdrain and filled in depression at 12917 123rd Avenue.
- Asphalt crew paved over 4'x 24' section at 291 Fairlane Lane and 3' x 20' cutout at 12908 124th Avenue.

M-12. Streets and Stormwater Foreman Weaver advises that the MS4 crew worked on the following:

- Inspected drainage issue at Watroak Drive.
- Helped the construction crew inspect an inlet box at 124th Ave and 129th Street North.
- Assisted with the clean up efforts at Four Seasons MHP.
- Inspected stormwater pipes at 13th Ave NW, Fairland Drive and Cove Lane.
- Inspected the inlet baskets in the Lake Alison Subdivision.

M-13. Spray Technician Doolittle performed inspections at the following locations:

- Public Works Yard - treated 1 acre of mixed vegetation.
- Bay Vista Entrance Pond - treated 1.5 acres of Chara and Hydrilla.
- Villas de Golf - treated 1.5 acres of Torpedo Grass.

M-14. Assistant Public Works Director/Facilities Manager Jordan reports the following updates:

- Carpeting in the Administration/Commission Offices is nearing completion Final phase will be the executive offices and the OMB Conference Room.
- Staff has installed LED lighting in the ground lighting at the Largo Community Center. This lighting will be cooler and less likely to heat to unreasonable temperatures. It is also much more energy efficient, saving the City almost \$500 a year in electricity.
- Staff has installed a new small mini-split A/C system in the new IT office area formerly used as the City's server room.
- Staff has completed mounting and re-piping new urinals in the City Hall lobby bathrooms as the originals had reached the end of their useful life.
- The Library Bathroom renovations are completed. Staff is finishing heavy cleaning work on the floors and will then close out the project.
- The building formerly occupied by the Central Pinellas Chamber of Commerce is scheduled to be demolished this week.
- The maintenance staff completed 17 work orders in the last week. Nine of these work orders were from service requests, and the remaining eight were from the City's preventive maintenance program.

UPCOMING MEETINGS & EVENTS

<p>Feb 25 Thursday</p> <p>1:30pm Code Enforcement Board Commission Chambers</p>	<p>Mar 03 Thursday</p> <p>6:00pm Planning Board Meeting Commission Chambers</p>	<p>Mar 07 Monday</p> <p>6:00pm Finance Advisory Board lg_room_community;</p>	<p>Mar 09 Wednesday</p> <p>3:00pm PPC Meeting County Courthouse</p>
<p>Mar 16 Wednesday</p> <p>6:00pm PWES Advisory Board Meeting Public Works</p>	<p>Mar 28 Monday</p> <p>6:00pm CDAB Meeting Community Room</p> <p>6:30pm RPA Advisory Board Meeting Community Center</p>	<p>Mar 30 Wednesday</p> <p>9:00am PSTA Board of Directors Meeting 3201 Scherer Dr., St. Petersburg</p>	<p>Mar 31 Thursday</p> <p>1:30pm Code Enforcement Board Commission Chambers</p>
<p>Apr 04 Monday</p> <p>6:00pm Finance Advisory Board lg_room_community;</p>	<p>Apr 07 Thursday</p> <p>6:00pm Planning Board Meeting Commission Chambers</p>	<p>Apr 13 Wednesday</p> <p>3:00pm PPC Meeting County Courthouse</p>	<p>Apr 25 Monday</p> <p>6:00pm Joint CDAB/CRAAB Meeting Community Room</p> <p>6:30pm RPA Advisory Board Meeting City Hall</p>

Commission Action Items
Update for Week Ending February 25, 2016

February 2, 2016 Regular Meeting

1. Request by Commissioner Fenger for information on other Pinellas cities' use of tax exemption incentive programs, including examples of implementation, use and projects.

Economic Development Manager Brydon will compile the information requested and will forward to the City Commission upon completion of the data gathering.

February 16, 2016 Regular Meeting

1. Request by Commissioner Holck for information on how many properties would benefit from the Code Enforcement Lien Waiver Program.

Community Development Director Stricklin reports that staff is researching the number of properties and will provide the information in an upcoming report.

PROPOSED WORK SESSION SCHEDULE

Work Session

<p>Mar 08 Tuesday</p> <p>4:00pm</p> <p>01 Wastewater/Stormwater Rate Studies (ES/PW/FI) 02 Grease Ordinance Update (ES)</p>	<p>Apr 12 Tuesday</p> <p>4:00pm</p> <p>01 CAFR Presentation (FI) 02 Parkland Impact Fee (CD) 03 Pavement Management Plan - Part 2 (CD)</p>	<p>May 10 Tuesday</p> <p>4:00pm</p> <p>01 CIP Review (OMB)</p>	<p>Jun 14 Tuesday</p> <p>4:00pm</p> <p>01 Wastewater/Stormwater Rate Report (PW) 02 Fire Station 43 Design Update (FD/PW)</p>
<p>Jul 12 Tuesday</p> <p>4:00pm</p> <p>01 Stormwater Asset Mgmt Plan (CD)</p>	<p>Aug 09 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Aug 12 Friday</p> <p>1:00pm</p> <p>Special Session FY 2017 Budget Review</p>	<p>Sep 13 Tuesday</p> <p>4:00pm</p> <p>01 Vehicle Replacement Program (PW)</p>
<p>Oct 11 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Nov 08 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Dec 13 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Jan 10 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>