



The Week in Perspective

City Manager's Report

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Report No. 1182
December 11, 2015 – December 17, 2015

Administrative Issues

A-1. Wet Weather Project Road Closures and Construction Updates

City Engineer Woloszynski reports the Wet Weather Project construction continues in several areas of the City. Current road closures are listed below. Heavy construction continues at the City's drainage canal area at Willow Avenue and Fulton Drive South as pipe installation moves east from Fulton Drive and Belcher Road to US 19. Directional drilling on 150th Avenue North between 62nd Street North and US 19 North will continue for the next several weeks. An inter-active project map is available at largo.com/sewerconstruction.

Road and Lane Closures

Road Location	Closure Date	Description of Work
Trotter Rd. and 8th Ave. SW	12/14/15 – 12/23/15	Sanitary Pipe Construction
Willow Ave. at Fulton Dr. S.	Closed Indefinitely	Sanitary Pipe Construction
Southridge Dr. from Highland Ave. to S. Hillcrest Ave. and Ponce de Leon Blvd.	12/14/15 – 12/23/15	Sanitary Pipe Construction
150th Ave. N. from 58th St. N. to U.S. 19 N.	11/10/15 – 12/30/15	Sanitary Pipe Construction
18th St., 19th St., 20th St. SW (along 8th Ave. SW)	12/14/15 – 12/23/15	Sanitary Pipe Construction

A-2. LG Seminole and Ulmerton- Neighborhood Information Meeting

Program Planner Leong is pleased to report that a Neighborhood Information Meeting is scheduled to be held on December 22, at 6:00 pm, in the Community Room at Largo City Hall, for a new 1,810 sq. ft. restaurant with drive thru to be located at 2298 Seminole Blvd. All property owners and residents within 500 feet of the subject property have been invited to attend the meeting. The applicant, Kyle Morel of Bohler Engineering, will be present to discuss the project. Program Planner Leong and Assistant Director Klute will also be present to answer any questions from the public.

A-3. New Largo Businesses – Week ending December 12, 2015

Name of Business	Address	Type of Business
Dental Health & Wellness Inc	13500 Icot Blvd Bldg B	Dental Insurance Company
Campbell Insurance Agency Inc	1101 S Belcher Rd #B	Insurance/office
Dr. Rami Amin	7850 Ulmerton Rd 1B	Chiropractor

A-4. Solid Waste Holiday Schedule

Solid Waste Manager Gordon reports that in recognition of the Christmas and New Years holidays, Solid Waste Residential collection for December 24, including garbage, yard waste, bulk material and recycling will be moved to December 23. December 25 will be moved to December 24. Commercial collection for December 25 will be picked up on December 26.

Residential collection for December 31 will move to December 30. January 1 will be moved to December 31. Commercial collection for January 1 will be picked up on January 2. There will be no collections made on Christmas and New Years day.

Other Items of Interest

M-1. Library Director McPhee reports the library will be closed December 24, and December 25, for the Christmas holiday season. The library will also close at 5:00 pm on December 31 and will remain closed on January 1, for the New Year holiday. Library staff wishes everyone a blessed holiday season and a joyous and healthy new year.

M-2. Library Services Manager Shaffer reports the library has begun a storytime in the classroom and reading incentive program at Ponce de Leon Elementary, building on the City's partnership with the school. A Library Assistant visits the school on a bi-weekly basis to provide an educational storytime to five kindergarten classrooms. Each class earns reading incentive coins based on behavior, listening skills, and story comprehension. When the coin jar is filled, each student is rewarded with a small prize. This initiative will continue through the school year.

M-3. Recreation, Parks and Arts Director Byrne is pleased to invite everyone to Largo Central Park for a stroll through the beautiful lights and entertainment. This is the last weekend to enjoy a variety of crafts and activities for all ages. Concessions will be available. Dogs are not permitted in the park during large events. Limited on-site parking will be available for \$5. Free park and walk from Largo Middle School. (Largo High is NOT available) Parking is available at Everest University for \$3.

Date	Time	Cost	Theme	Activities
Saturday, Dec. 19	6:30-9:30 pm	FREE	<ul style="list-style-type: none"> Let it Snow 	<ul style="list-style-type: none"> Movie in the Park Santa Holiday Craft Fair Carriage Rides (fee associated) Kids Snow Play Area Lighted Motorcycles arriving about 7:45pm sponsored by Goldwing Road Riders Assoc. Chapter FL1-M Clearwater

Special Events Coordinator Newsome reports that the first annual extension of Holiday Stroll was a success including Santa, live entertainment and of course lights. The event was held in Largo Central Park on December 12.

M-4. Recreation, Parks and Arts Director Byrne is very pleased to report that the City's partnership with Ponce de Leon Elementary is making a positive difference. Their school grade, recently released, has moved up one grade in just one year (F to D). With continued efforts, there is confidence in achieving an even better grade this year. Principal Paula Texel was selected as the Administrator of the Year this last summer. A teacher at Ponce de Leon, Mrs. Bruce, is one of ten finalists for Pinellas County Teacher of the Year, and their plant operator, who has done an unbelievable job improving the look of the physical plant is a finalist for the county-wide Support Employee of the Year.

It is also a privilege to announce that the City of Largo has been nominated for the Business Partner of the Year by Ponce de Leon Elementary. Finalists will be announced on January 27, at a reception to be

held at the Stavros Center hosted by the Pinellas County Education Foundation.

- M-5.** Recreation Program Manager Pincince reports that 155 people attended the Breakfast with Santa event at the Largo Community Center. The event was led by the Highland staff and included breakfast, crafts, and an opportunity to visit with Santa.
- M-6.** Southwest Recreation Manager Croft is pleased to report:
- Lunch with Santa will be held on December 19, and all ages are encouraged to come.
 - Week one of School's Out Days Camp, "Destination Vacation" will be held from 7:00 am – 6:00 pm, on December 21, 22, and 23. Week two of School's Out Days Camp, "Rocking the New Year" will be held December 28, 29, 30, and 31. Spaces are filling up fast. Ages 5-14 are encouraged to register.
 - The monthly tennis social had a total of 20 registered participants.
 - The monthly adaptive recreation dance had a total of 14 registered participants.
- M-7.** Community Center Manager Giessler is pleased to report:
- The 2015 Very Merry Christmas Party was held on December 8. There were 138 guests and volunteers who enjoyed performances by the Tutterow Dance Academy and "Jelvis" along with dinner, door prizes and a ride on the Jingle Bus with Doug the Elf to Central Park for a cart ride around the park to see the lights.
 - Rizzotto Tax Advisory Group held their annual client holiday dinner at the Community Center on December 9 with 160 guests in attendance.
 - The Recreation, Parks and Arts holiday luncheon was held on December 10.
 - On December 12, the Community Center hosted the Highland Recreation Center Breakfast with Santa. The Community Center staff provided table centerpieces and created a Visit with Santa area for the event and Dawn Smolowitz, a ServSafe Certified team member, assisted the Highland staff with food preparation.
 - There were 207 Silver Sneakers visits recorded for the week.
- M-8.** Cultural Center Operations Manager Seaman is pleased to report:
- During the last week, the Box Office sold 1,138 tickets to 47 upcoming productions. Ticket revenue was \$20,578.
 - On December 7, The Recreation, Parks and Arts Advisory Board held a Christmas gathering in the Parkview Room.
 - On December 8, the National Aviation Academy held a graduation ceremony in the Tonne Playhouse with 200 in attendance.
 - On December 9, two performances of Christmas in Ireland were held in the Tonne Playhouse. There were 578 patrons in attendance generating ticket sales of \$13,862. Concession and merchandise sales were \$540.
 - On December 9, the Largo Police Department held their annual Christmas Party in the Parkview Room with 100 in attendance.
 - On December 10, Village Inn held their employee Christmas party in the Parkview Room. There were 250 guests in attendance. Concession sales were \$1,045.
 - On December 11, Health South held their annual Christmas party with 180 guests. Concession sales were \$2,240.
 - On December 12, The Bay Area Emergency Room Doctors held their Christmas party in the Parkview Room with 170 in attendance. Concession sales were \$3,633.
 - On December 12, two performances of The Nutcracker were presented by the West Florida Youth

Ballet. There were 439 patrons in attendance with \$1,211 collected in concessions.

- On December 12, Cultural Center employees managed a beer and wine tent from the portico area of the Cultural Center to serve Holiday Stroll patrons. Sales and tips collected totaled \$1,862.
- On December 13, two performances of the Nutcracker were presented by West Florida Youth Ballet. There were 447 patrons in attendance with concession sales of \$766.

M-9. McGough Nature Park staff are pleased to report:

- The McGough Nature Park received over \$379 in gift shop sales, classroom and shelter rentals, turtle food sales and donations to the park.
- The Nature Center had 640 visitors at the park this past week.
- The Birds of Prey volunteers donated 60 hours caring for the birds, and an additional 40 hours were donated by other park volunteers. The Birds of Prey program collected \$165 in donations.
- The Nature in the Classroom volunteers provided two programs and collected \$445 in donations.

M-10. Assistant Parks Superintendent Christman reports the following projects have been completed by the Parks Administration and Technical Services Crews:

Trades Worker:

- Painted portions of the Largo Golf Course sign.
- Installed a new trash can at Northeast Park.
- Repaired the railing on the boardwalk at Bonner Park.
- Installed signs at all of the fire pits.
- Installed a safe in the Parks Conference Room.

Tree Crew:

- Trimmed branches along the sidewalk between Southwest Pool and the Recreation Center.
- Removed a dead tree at the corner of Fifth Street Northwest and Second Avenue Northwest.
- Removed two declining Laurel Oaks on Oval Drive.
- Removed a Queen Palm at 11011 126th Terrace North.
- Removed a Laurel Oak at 14423 Walsingham Road.
- Removed two dead Oaks at the Largo Golf Course.
- Trimmed low limbs at 563 Sixth Avenue Southeast.
- Trimmed the Canary Island Date Palm at Highland Avenue and Sixth Avenue Northeast.

M-11. Parks Contract Supervisor Hinrichs reports the following projects have been completed by the Parks Maintenance Staff, Community Support Crew, Spray Technician and the Inmate Foreman:

Parks Maintenance Staff:

- Emptied the trash cans and re-filled the dog waste bag receptacles in all of the neighborhood parks, City owned properties including West Bay Drive, Clearwater/Largo Road and the City of Largo Cemetery.
- Cleaned and serviced the outside restrooms at Highland Recreation Center, Southwest Recreation Center and Northeast Park.
- Delivered chairs and tables to the Solid Waste Division for the City of Largo Employee Breakfast.
- Cut and trimmed all of the plant growth on the walking paths at McGough Bonner, Southeast and Datsko parks.

- Installed three sponsorship signs in the center medians on East Bay Drive.

Inmate Crew:

- Added shell to the newly installed bridge along the walking path at Largo Central Park Nature Preserve.
- Cut the grass, edged and blew off the Parks Division property.
- Installed 24 yards of mulch at the Southwest Recreation playground.
- Installed 26 yards of mulch to the Highland Recreation Center playground.

City Spray Technician:

- Spread insecticide on the turf at the Highland Family Aquatic Center, Central Park Drive South and Bayhead Complex.
- Sprayed herbicide on the broad leaf weeds growing in the turf at Ulmer Park, Highland Family Aquatic Center and Southwest Recreation Center.

M-12. Parks Athletics Supervisor Gow reports the following projects:

- Completed daily maintenance on mowers and power hand tools.
- Set up and maintained softball fields at Little League, Whitesell and Southwest fields for League games.
- Completed irrigation repairs at several different locations.
- Conducted basic irrigation inspections.
- Repaired holiday lights.
- Installed new irrigation in the medians along Highland Avenue by the new RaceTrack.

M-13. Streets and Stormwater Supervisor Leiser advises that the construction crew worked on the following projects:

- Repaired and replaced 20' of sidewalk at 2840 Nicole Lane and ground down seven sections of sidewalk.
- Replaced 3' of curb off Rodgers Avenue.
- Distributed door knockers to residents in the neighborhood off Sunnybrook Lane to notify them of the pipe repair scheduled for December 15.
- Graded a section of roadway at Maiden Lane and added shell where needed.
- Inspected a depression on the side of a building at 1495 Indian Rocks Road.
- Prepped and cleaned for the annual City Employee Holiday Breakfast.
- Delivered and installed retaining blocks for extra storage in the back yard of the Public Works Complex.
- Graded alleyway at 210 Woodrow Avenue.
- Asphalt crew paved a 4' x 10' cutout for the Environment Services Department, a 6' x 20' overlay at 702 13th Avenue SW, a 4' x 9' cutout off 601 5th Avenue NE and repaired numerous potholes throughout the City.
- Hauled three 18 yard mini wheeler dump truck loads of broken up concrete to Greenway Recycling Center.

- M-14.** Streets and Stormwater Supervisor Anderson advises that the Open Conveyance Crew performed the following tasks:
- Hand cut the drainage swale along the fence line at 8th Street NE at 1st Avenue NE.
 - Hand cut the Right of Way inside the Public Works yard around the C.D.S unit.
 - Hand cut the Right of Way at 4th Street NE.
 - Hand cut the Right of Way at St. Pauls Drive.
 - Hand cut the drainage swale along 16th Avenue NW.
 - Hand cut the Right of Way at Tropic Boulevard N.
 - Mowed the drainage canal behind Ranchero Village and Rosetree Village.
 - Regraded the drainage swale on 8th Street NE, from 8th Avenue NE going south to 5th Avenue NE.
 - Mowed the drainage swale at 150th Avenue behind Whispering Pines MHP.
 - Mowed the drainage canal alongside Home Shopping Network.
 - Mowed the drainage swale at the end of 69th Street N running east and west.
 - Mowed the drainage swale on 34th Street N behind the Bob Evans Restaurant.
 - Mowed the drainage canal along Kimpton Place at Cromwell Drive.
 - Mowed the drainage canal alongside the Largo Soccer Complex on N Belcher Drive.
- M-15.** Streets and Stormwater Foreman Weaver advises that the MS4 crew worked on the following:
- Installed two turbidity barriers on Sunnybrook Lane in advance of pipe repair.
 - Picked up debris on Sunnybrook Lane in advance of pipe repair.
 - Inspected pipes at 20th Street SE and Judy Lee Drive.
 - Inspected pipes at Fulton Drive and Lake Avenue SW.
 - Inspected pipes at Waterside Drive.
 - Inspected pipes at St. Paul's Drive.
 - Inspected pipes at Wild Acres Road.
 - Inspected pipes at 142nd Avenue North.
 - Street sweepers continued their regularly scheduled routes throughout the City.
- M-16.** Sign Shop duties performed by Traffic Sign and Marking Technician Kemmish involved the following activities:
- Continued to investigate inventory quantities, procedures and protocols.
 - Continued to create data sets for the Sign Asset Management program.
 - Responded and advised regarding notifications regarding “Stop Sign Down” near WAWA on Ulmerton Road and Largo Crossing Properties at Roosevelt Blvd and US Highway 19.
 - Set out barricades and cones for the weekend Holiday Stroll II in Central Park.
 - Reworked and reinstalled 6” x 6” composite wooden posts at the “dead end” of 15th Street NW.
- M-17.** Spray Technician Doolittle performed aquatic treatment at the following locations:
- Woodbrook Drive S - treated 1.5 acres of mixed vegetation.
 - 8th Avenue NE - treated 1 acre of mixed vegetation.

- 7th Avenue NE - treated 1 acre of mixed vegetation.

M-18. Environmental Services Utilities Supervisor McMath reports that TV Line Maintenance assisted in inspecting six miles of storm drains this past year in the effort to assist Public Works Streets and Drainage to meet their goal for the National Pollution Discharge Elimination System (NPDES) project. The TV crew, consisting of Louie Coticchio, Buddy Depew, Dave Fici, Robert Harvey, Tim Lamond, Mike Moesch, Steve Niendorf, and Stuart Tighe cleaned and inspected almost 10,000 feet of storm sewer pipe.

M-19. Environmental Services' Environmental Control Supervisor Palenchar reports that the following projects were completed by Environmental Specialists during the first two weeks in December:

- Conducted annual inspections for Industrial Pretreatment Program customers, Honeywell, Catalant, Grease Depot, and Alliant Tech Systems.
- Conducted fourth quarter compliance sampling events for Industrial Pretreatment Program customers Dynamet and Sun-Glo Plating.
- Conducted 18 inspections of Privately Owned Collection and Transmission Systems (POCTS).
- Completed inspections of grease traps, grease interceptors and/or oil and water separators for 38 Commercial User Customers.

UPCOMING MEETINGS & EVENTS

Master Calendar

<p>Dec 18 Friday</p> <p>11:30am Suncoast League of Cities Tampa</p>	<p>Dec 31 Thursday</p> <p>1:30pm Code Enforcement Board lg_room_comm_chamber@targo.com</p>	<p>Jan 04 Monday</p> <p>6:00pm Finance Advisory Board lg_room_community;</p>	<p>Jan 22 Friday</p> <p>9:00am PSTA-MPO-PPC Meeting PSTA</p>
<p>Jan 27 Wednesday</p> <p>9:00am PSTA Board of Directors Meeting 3201 Scherer Dr., St. Petersburg</p>	<p>Feb 01 Monday</p> <p>6:00pm Finance Advisory Board lg_room_community;</p>	<p>Feb 24 Wednesday</p> <p>9:00am PSTA Board of Directors Meeting 3201 Scherer Dr., St. Petersburg</p>	<p>Mar 07 Monday</p> <p>6:00pm Finance Advisory Board lg_room_community;</p>
<p>Mar 30 Wednesday</p> <p>9:00am PSTA Board of Directors Meeting 3201 Scherer Dr., St. Petersburg</p>	<p>Apr 04 Monday</p> <p>6:00pm Finance Advisory Board lg_room_community;</p>	<p>Apr 27 Wednesday</p> <p>9:00am PSTA Board of Directors Meeting 3201 Scherer Dr., St. Petersburg</p>	<p>May 02 Monday</p> <p>6:00pm Finance Advisory Board lg_room_community;</p>

Commission Action Items **Update for Week Ending December 17, 2015**

November 17, 2015, Regular Meeting

1. Request by Commissioner Fenger that reports be provided to the City Commission summarizing meetings between the Mayor and the Chamber of Commerce.

UPDATE: City Manager Craig reports that Mayor Brown will take notes during the meeting and an email summarizing the meeting will be distributed to the City Commission monthly.

December 8, 2015, Work Session

1. Request by Commissioner Holck for more information on the Parks Division facility and any health hazards, and also schedule a tour of the site.

UPDATE: Assistant Public Works Director/Facilities Manager Jordan reports that a tour of the Parks Division facility is scheduled for January 19, at 5:00. Staff will be available to provide additional information during the tour.

2. Request by Commissioner Fenger for information on the impact of energy efficiency on replacement and/or repair costs for the prioritized buildings.

Assistant Public Works Director/Facilities Manager Jordan will review the replacement program for energy efficiency impacts and will write up a short summary for next weeks CM Report.

3. Request by Commissioner Holmes that staff contact Largo Middle School to determine whether there are any issues with the school building similar to the issues at the Public Works Complex.

Assistant Public Works Director/Facilities Manager Jordan will attempt to get in contact with the Largo Middle School Principal and Head Plant Operator to determine if they have had any site issues due to underground pilings similar to the Public Works Complex.

December 15, 2015, Regular Meeting

1. Request by Commissioner Fenger that staff continue to look at revenue strategies and bring multiple ideas to the City Commission retreat.

City Manager Craig reports that staff will research revenue building strategies for City Commission discussion during their retreat.

2. Request by Commissioner Smith that staff produce a Christmas tree safety video for next year for the City's cable channel.

Fire Chief Willis reports that she will work with the Communications and Marketing Division to development a Christmas tree safety video. The video will air on the City's cable channel during the holiday season next year.

PROPOSED WORK SESSION SCHEDULE

Work Session

<p>Jan 12 Tuesday</p> <p>4:00pm</p> <p>01 Economic Development Plan Update (CD) 02 Future Focus Quarterly Status Report 03 Grease Ordinance Update (ES)</p>	<p>Feb 09 Tuesday</p> <p>4:00pm</p> <p>01 Solid Waste Rates (PW/FI) 02 CLW/Largo CRD Expansion (CD) 03 Pavement Management Plan - Part 2 (CD)</p>	<p>Mar 08 Tuesday</p> <p>4:00pm</p> <p>01 Wastewater/Stormwater Rate Studies (ES/PW/FI) 02 Reclaimed Water Update (ES)</p>	<p>Apr 12 Tuesday</p> <p>4:00pm</p> <p>01 CAFR Presentation (FI) 02 Parkland Impact Fee (CD)</p>
<p>May 10 Tuesday</p> <p>4:00pm</p> <p>01 CIP Review (OMB)</p>	<p>Jun 14 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Jul 12 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Aug 09 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>
<p>Sep 13 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Oct 11 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Nov 08 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Dec 13 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>