

The Week in Perspective

City Manager's Report

Norton Craig, City Manager
Henry Schubert, Assistant City Manager
Michael Staffopoulos, Assistant City Manager

Report No. 1178
November 13, 2015 – November 19, 2015

Administrative Issues

A-1. 2015 Citizens' Academy of Largo

Communications and Marketing Supervisor Kate O'Connell Oyer reports that this week's Citizens' Academy session was hosted by the Recreation, Parks, & Arts Department at the Narrows Environmental Education Center at the McGough Nature Park. Recreation Managers were giving the opportunity to present their programs and facilities. Participants also enjoyed a Nature presentation by The Friends of Largo Nature Park with an opportunity to get up close and personal with screech owls and "Monte" the python. Director Joan Bryne and Lara Khoury, Management Analyst closed the night with a department overview and s'mores around the campfire. Next week Citizens' Academy will not meet due to the holiday.

A-2. Wet Weather Project Road Closures and Construction Updates

City Engineer Woloszynski reports the Wet Weather Project engineering team held its twelfth progress meeting on November 12 for the purpose of reviewing the construction schedule which is currently at 58.4% of the adjusted contract time of 400 days. The percentage of construction work completed through October is approximately 40%. Construction continues at Lift Stations 2, 10, 12, 15, 16, and 20, and force mains 2, 3, 12 and 20. Current road closures are listed below. Heavy construction is ongoing in the City's drainage canal area at Willow Avenue and Fulton Drive South as pipe installation moves east from Fulton Drive and Belcher Road to US 19. Directional drilling on 150th Avenue North between 62nd Street North and US 19 North will continue for the next several weeks. An inter-active project map is available at largo.com/sewerconstruction.

Road and Lane Closures

Road Location	Closure Date	Description of Work
Donegan Rd.	11.16.15 to 11.30.15	Sanitary Pipe Construction
Willow Ave. at Fulton Dr. S.	Closed Indefinitely	Sanitary Pipe Construction
Southridge Dr. from Highland Ave. to S. Hillcrest Ave.	11.16.15 to 11.25.15	Sanitary Pipe Construction
150th Ave. N. from 58th St. N. to U.S. 19 N.	11.10.15 to 12.30.15	Sanitary Pipe Construction
McMullen Rd. from Lake Ave. to Alt. Keene Rd.	11.10.15 to 11.25.15	Sanitary Pipe Construction

A-3. New Largo Businesses – Week ending November 14, 2015

Name of Business	Address	Type of Business
Wawa	1215 N Missouri Ave	Gasoline Station/Convenience Store
The Posh Mermaid	1507 Clearwater Largo Rd N	Boutique

A-4. Wal-Mart Community Grant

OMB Manager Semones reports that the City has been notified of the annual Wal-Mart Community Grant opportunity. This is an annual grant the City's Police (PD) and Recreation, Parks and Arts (RPA) Departments are asked to apply for and awarded in the amount of approximately \$5,500. PD applies for \$2,500 from two stores for the Holiday Shop-with-a-Cop program. RPA applies for \$500 to provide scholarships for recreation memberships.

A-5. FY 2016 Adopted Budget

OMB Manager Semones reports that the FY 2016 Adopted Budget is now available. It has been posted on the website on the City's Financial Center link, and hard copies have been distributed to staff and the City Commission. December 1, 2015 Commission Memos will reflect Adopted Budget page numbers. Additionally, the City has been notified by the State Department of Revenue that all TRIM Compliance Requirements have been met for the 2015 tax year.

A-6. Solid Waste Holiday Schedule

Solid Waste Manager Gordon reports that in recognition of the Thanksgiving holiday, Solid Waste Residential collection for November 26 including garbage, yard waste, bulk material and recycling will be moved to November 25. Friday's residential collection will remain unchanged. Commercial collection for Thursday will be picked up on Friday and Friday's collection will be picked up on Saturday. There will be no collections made on Thanksgiving Day.

Other Items of Interest

M-1. Human Resources Director Sinz and Recreation Parks and Arts Director Byrne are proud to announce that Ms. Dawn Smolowitz has been named Co-Chairperson of the Steering Committee of the Florida Labor Management Conference. The Florida Labor Management Conference is in its 21st year, and has been lead by labor unions and management representatives comprised of such organization as NASA (National Aeronautics and Space Administration), US Sugar, Pratt & Whitney, Florida AFL-CIO, Walt Disney Parks & Resorts, City of Largo, Teamsters, Florida Building and Trades Council, Communication Workers of America, United Launch Alliance, and Federal Mediation and Conciliation Service. Ms. Smolowitz, as co-leader of the Steering Committee, is instrumental in building all aspects of this year's conference including the Program Committee, Registration Committee, Finance Committee, Hotel Committee, Audio/Visual programming, Fundraising Committee, and Recreation Committee. Dawn's responsibilities begin immediately, and will culminate with this year's conference to be held August 2016.

M-2. Community Center Manager Giessler is pleased to report:

- On November 10, the Community Center in conjunction with The Palms of Largo hosted the 2nd Annual Celebration of Veterans Brunch. This free event was attended by 200 veterans and guests and included the presentation of arms, a color guard, invocation, meal and entertainment.
- Keeping in theme with saluting our veteran's, the Movie Matinee on November 12 presented a screening of "Max", the story of a Marine service dog and his return to civilian life after the death of his handler. Fifty individuals were present for the show.
- The Senior Advisory Board (SAB) held their Fall Community Garage Sale on November 14. The event was sold out with 35 vendor tables and concessions were available for purchase. All proceeds from the SAB fundraisers are used to support programming at the Largo Community Center and in 2015-16, the SAB is committed to donating over \$3000.

M-3. Cultural Center Operations Manager Seaman is pleased to report:

- During the last week, the Box Office sold 969 tickets to 64 upcoming productions. Ticket revenue was \$21,142.

- On November 9, the Largo Historical Society held their monthly dinner in the Historic Largo Feed Store.
- On November 12, a luncheon was held by the group “Young Life” in the Parkview Room.
- On November 13, the Sitton family held a wedding rehearsal dinner in the Historic Feed Store.
- On November 14, The Argueta family held a wedding ceremony in Largo Central Park followed by a reception in the Parkview Room.
- On November 12, 13, 14 & 15, Eight O’Clock Theatre held their second performance of “West Side Story.” The entire weekend was a successful sellout with 1,489 in attendance.
- Upcoming performances include: “Sisters Late Night Catechism” on November 17, Burlesque to Broadway starring Quinn Lemley on November 20 and 21 and Allan Holdsworth on November 22.

M-4. McGough Nature Park staff are pleased to report:

- The McGough Nature Park received over \$230 in gift shop sales, classroom and shelter rentals, turtle food sales and donations to the park.
- The Nature Center had 625 visitors at the park this past week.
- The Birds of Prey volunteers donated 60 hours caring for the birds, and an additional 40 hours were donated by other park volunteers.
- The Nature in the Classroom program presented two programs at area schools and collected \$130 in donations.
- The Birds of Prey program collected \$55 in donations.
- Citizen Academy participants enjoyed presentations by Recreation, Parks and Arts staff as well as a bonfire at the Narrows Environmental Education Center.

M-5. Assistant Parks Superintendent Christman reports the following projects have been completed by the Parks Administration and Technical Services Crews:

Trades Worker:

- Assisted in continued holiday light installation.
- Applied clear coat waterproofing to wire mesh decorative animals that will be installed in the trees in Largo Central Park as part of the holiday displays.

Tree Crew:

- Continued holiday light installation.
- Removed low limbs blocking the road at the intersection of Dryer Avenue and Fuller Street.
- Removed the broken limb in the pecan tree behind the Community Center.

M-6. Largo Central Park Supervisor Wright is pleased to report:

- Blew off all the boardwalks at the Largo Central Park Nature Preserve.
- Sprayed nine gallons of Round Up at the Library.
- Sprayed the turf at the Library with selective herbicides to kill weeds.
- Began clearing out large brush at the retention ponds at the Library.
- Hand watered plants that do not have irrigation.
- Continued trimming shrubs and trees before lights are installed on them.
- Sprayed six gallons of Round Up in Largo Central Park.

M-7. Parks Contact Supervisor Hinrichs reports the following projects have been completed by the Parks Maintenance Staff, Community Support Crew, Spray Technician and the Inmate Foreman.

Parks Maintenance Staff:

- Emptied the trash cans and re-filled the dog waste bag receptacles in all the neighborhood parks, City owned properties including West Bay Drive, Clearwater/Largo Road and the City of Largo Cemetery.
- Cleaned and serviced the outside restrooms at Highland Recreation Center, Southwest Recreation Center and Northeast Park.

City Spray Technician:

- Sprayed a herbicide on the turf at the American Legion, Ulmer Park, Fire Station 38, the Police Department, City hall and McGough Nature Park.

Inmate Crew:

- Continued installing holiday lights in Largo Central Park.
- Delivered tables and chairs to the Community Center.

M-8. The bi-annual ShredFest: Paper Shredding Event held on November 14, was again a success. In celebration of Earth Day, participants were invited to bring confidential documents to be shredded on site by ProShred's mobile shredding trucks and subsequently recycled. In just four hours, 502 cars drove through the event. Participants brought 22,000 pounds of paper to shred and recycle.

M-9. Streets and Stormwater Supervisor Anderson advises that the Open Conveyance Crew performed the following tasks:

- Assisted with the inspections of pipes and culverts to achieve requirements of the NPDES permit for Pipe and Culvert Inspection.
- Mowed the drainage canal alongside Tires Plus at 1000 East Bay Drive.
- Regraded roads at Largo Cemetery and Largo Flying Club.
- Mowed 10th Avenue SW from 3rd Avenue SW alongside Mildred Helms Elementary School.
- Mowed the City owned lot at the end of Gatewood Drive off 20th Street SW.
- Mowed the right of way on Trotter Road from 12th Avenue SW going west to 20th Avenue SW.
- Mowed the top of the drainage canal on Hibiscus Road from Walsingham Road going north to Twigg Terrace.
- Started regrading the project on Dryer Avenue from Trotter Road to Gladys Street.
- Mowed drainage ditches from 6th Avenue NE going north to 8th Avenue NE.

M-10. Streets and Stormwater Supervisor Leiser advises that the Construction Crew worked on the following projects:

- The crew replaced 8' sidewalk at 1000 San Marco Drive, 4' at 1185 San Marco Drive, 15' at 1173 San Marco Drive, 4' at 1019 Hillside Drive, 10' at 1110 Melba Court, 4' at 1143 San Remo Drive, 12' at 1180 San Remo Drive and ground down 14 areas of sidewalk throughout the Wood Brook subdivision.
- Lake Donegan - treated 4.26 acres of Water Lettuce and Water Hyacinth subdivision.
- Asphalt crew repaired numerous potholes throughout the City.

M-11. Streets and Stormwater Foreman Weaver advises that the MS4 Crew worked on the following:

- Street sweepers continued on their regularly scheduled routes throughout the City.
- Continued annual pipe inspections for the MS4 permit in the NE area of the City.

- Continued inlet basket inspections for the MS4 permit..

M-12. Streets and Stormwater Technician II Eldredge worked on the following sign shop activities:

- Installed 17 survey stations and grade marking signs for 880 feet of ditch layout north of 5th Avenue NE.
- Dropped off cones and the message board trailer at the Starkey Road Recycling Center for the Shred Fest Event.
- Rebuilt street name signs at 65th Street N and Ulmerton Road, Bennett Street SW, Palm Avenue SW, Wilcox Road and Mia Circle, Croft Drive North, and at 20th Street SW
- Made and installed eight street name signs.

M-13. Public Works Assistant Director/Facilities Manager Jordan reports the following updates:

- The roof project at the Golf Course Pump House is nearly complete.
- Facilities Maintenance staff has successfully changed out a transformer and power supply system in Largo Central Park.

M-14. Spray Technician Doolittle performed aquatic treatment at Lake Donegan - treated 4.26 acres of Water Lettuce and Water Hyacinth.

UPCOMING MEETINGS & EVENTS

Commission Action Items Update for Week Ending November 19, 2015

October 20, 2015, Regular Meeting

1. Request by Commissioner Fenger that staff provide information on apartment rental rates in the City.

Community Development Director Stricklin reports that a Comprehensive Market Analysis for the Tampa-St. Petersburg-Clearwater, Florida market was published by the U.S. Department of Housing and Urban Development on April 1, 2015. This document contains rental rate information for apartments, along with a wealth of information about the housing market overall. A copy has been placed in the City Commission's mailbox. Data on rental rates for properties specifically within Largo is not available.

November 3, 2015, Regular Meeting

1. Request by Vice Mayor Robinson that staff look into Senate Bill 416 regarding utility relocation and determine the estimated cost to the City if it passes.

Assistant City Manager Staffopoulos reports that the question of attempting to evaluate the impact of proposed State legislation that would require government entities to pay the cost of utility relocations within utility easements can't be estimated at this time. While the City does have extensive utilities within private easements, there is no way of knowing:

1. How many utility easements are shared with other utility providers. The City has infrastructure within a combination of publicly dedicated and single-use easements (such as "sanitary sewer easements") and general purpose "utility easements". Publicly dedicated and single-use easements are predominantly "sanitary sewer easements", and should contain only the City's sanitary sewer infrastructure. General purpose "utility easements", however, can have multiple utilities located within them (sewer, water, gas, telephone, cable, etc.). There is no way of knowing what other utilities are actually located within each of the general purpose "utility easements" without calling in utility locates for each and every utility easement we occupy, or requesting GIS layers from each utility provider and comparing the data with our own data. In some instances, we may find out there are no other utilities within the utility easement, or there may be a multitude of utilities. Please keep in mind that either of these actions would be an enormous work effort.

2. What City utilities will require work mandating relocation of surrounding utilities. The City does not currently have a list of upcoming utility repair or replacements that would require relocation of neighboring utilities. As an example, if the City has a leak in a reclaimed water line within a general purpose "utility easement" on private property, the City would repair the broken pipe and not necessarily impact neighboring utilities with relocation. If, however, the City decided to replace the reclaimed water line with a larger diameter pipe, that action may require the relocation of neighboring utilities within the same easement, for distance separation.

The majority of maintenance work performed by the City (repairing line breaks, replacing pipe with in-kind pipe diameter, or inversion lining) should not typically result in utility relocations. The majority of reconstruction or utility upgrade projects performed by the City (such as the current wet weather project, or Trotter Road reconstruction project) will have the highest potential for requiring utility relocations, but only if general purpose utility easements exist, and only if the designs call for the utilities within those easements to be relocated.

November 10, 2015, Work Session

1. Request by the City Commission for Fire Chief Willis to provide, via email, an update on the status of discussions with Pinellas County regarding the EMS Coordinator position funding, and the disparities with other communities.

Chief Willis reports that she contacted the Deputy Fire Chief from Clearwater Fire Department on November 11 and inquired about their recent increase in EMS funding. He stated that they formally requested one additional EMS administrative position to manage the administrative EMS work load as part of the budget process last year. They were denied by the County last year stating funds were not available at this time.

Clearwater Fire then began discussions with the Deputy County Administrator following the formal denial, once again stating their position and need for additional funding to meet an every increasing EMS work load. Funding was recently granted and they are now receiving an additional \$150,000 (salary, benefits) for an additional EMS Chief position.

Clearwater currently has three EMS field Lieutenants, one EMS Chief and one EMS Assistant Chief on staff. Their annual compensation for the EMS division is approximately \$650,000.

Chief Willis has a meeting scheduled with the Deputy County Administrator, John Bennett, and the Public Safety Director, Mike Cooksey, on December 8 to discuss Largo's current funding level and request funding assistance based upon our current EMS funding levels. Chief Willis will update the City Commission as information is available.

November 17, 2015, Regular Meeting

1. Request by Commissioner Fenger that reports be provided to the City Commission summarizing meetings between the Mayor and the Chamber of Commerce.

City Manager Craig reports that he will discuss this request with the Mayor. Together they will create a plan provide the City Commission with a summary of the monthly meetings between the Mayor and the Chamber of Commerce.

2. Request by Vice Mayor Robinson that staff look into the feasibility of having artists decorate the downtown planters.

Economic Development Manager Brydon reports that the Economic Development and Parks Divisions have determined that because of the materials that the pots are made of (concrete and clear stain) that is is not feasible to paint them. Any paint, even a solid color, would require almost a yearly re-coat because the pots are irrigated with water every three days and this causes degradation of paints when applied to the concrete.

3. Request by Vice Mayor Robinson that the Police Chief look into starting a night time car door locking and business checking campaign.

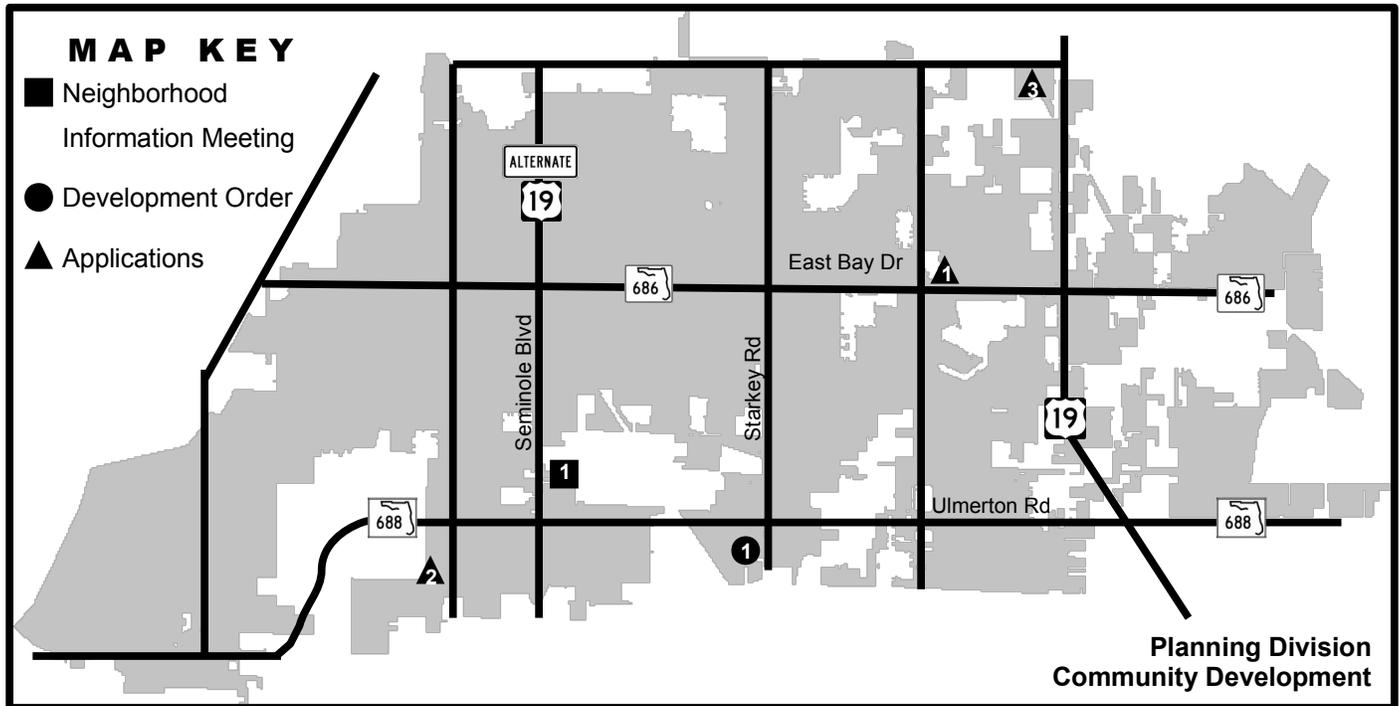
Chief Undestad reports that while we currently don't have a formal "Campaign" focusing on business and neighborhood patrols. The officers on the Midnight Shift actively patrol, our businesses and neighborhoods when not assigned to a "Call for Service". We also use crime analysis data to focus on certain geographic locations in the City that show an increase in activity. We have also initiated special details and programs this year during our holiday season. Our objective is to increase visibility and presence in the community.

PROPOSED WORK SESSION SCHEDULE

Work Session

<p>Dec 08 Tuesday</p> <p>4:00pm</p> <p>01 Fund Balance Goals (OMB) 02 Facilities Needs Assessment (OMB/PW) 03 Medical Arts District Plan (CD) 04 City Manager Recruitment (HR)</p>	<p>Jan 12 Tuesday</p> <p>4:00pm</p> <p>01 Economic Development Plan Update (CD) 02 Future Focus Quarterly Status Report 03 Grease Ordinance Update (ES) 04 Pavement Management Plan - Part 2 (CD) 05 Fire Assessment Rate Modeling (OMB)</p>	<p>Feb 09 Tuesday</p> <p>4:00pm</p> <p>01 Solid Waste Rates (PW/FI) 02 CLW/Largo CRD Expansion (CD)</p>	<p>Mar 08 Tuesday</p> <p>4:00pm</p> <p>01 Wastewater/Stormwater Rate Studies (ES/PW/FI) 02 Reclaimed Water Update (ES)</p>
<p>Apr 12 Tuesday</p> <p>4:00pm</p> <p>01 CAFR Presentation (FI)</p>	<p>May 10 Tuesday</p> <p>4:00pm</p> <p>01 CIP Review (OMB)</p>	<p>Jun 14 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Jul 12 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>
<p>Aug 09 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Sep 13 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Oct 11 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Nov 08 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>

DEVELOPMENT NEWS NOVEMBER 2015



Neighborhood Information Meeting:

1. SPR1-15-17: Pinellas Federal Credit Union- 1925 Seminole Blvd

A Neighborhood Information Meeting was held on November 12th, at 6:00 P.M. in the Community Room at Largo City Hall, for a new credit union to be located at 1925 Seminole Blvd. All property owners and residents within 500 feet of the subject property have been invited to attend the meeting. The applicant and property owner, Chris Weddle and Pat Estes, were present to discuss the project. Program Planner Leong was also present to answer any questions from the public.

The meeting was attended by one (1) resident. No concerns were expressed by the resident. The resident is in favor of the project and wanted to learn more about the proposal.

Development Order:

1. Retail at Ulmerton and Starkey (SPR1-13-07) – 13220 Starkey Rd

On November 10th, 2015, a pre-construction meeting was held for SPR1-13-07. The Development Order was signed and approved on January 29, 2014. The project has begun the permitting and construction process. At this time this is a vacant retail space being constructed.

Application:

1. Famous Tate (SPR1-16-01) – 4520 & 4560 East Bay Dr.

The applicant, Ravi Alur of Aspire Engineering Inc., is requesting site plan approval to construct an 11,900sq. ft. retail building located at 4520 & 4560 East Bay Dr. The property totals approximately 3.2 acres and has a Future Land Use designation of Commercial General (CG). A DRC meeting is scheduled for this project on November 4, 2015.

2. Edwards Property (SPR1-16-02) – 12200-12210 Ridge Rd

The applicant, Robert Pergolizzi and Sean Cashen of Gulf Coast Consulting, Inc., is requesting site plan approval to develop a 17 single-family home subdivision located at 12200-12210 Ridge Rd. The property totals approximately 6.6 acres and has a Future Land Use designation of Residential Low (RL). A DRC meeting is scheduled for this project on December 2, 2015.

3. Orange Blossom Groves at Belleair Rd (DA 16-01)- PID# 30/29/16/00000/110/0410 & 30/29/16/00000/120/0200

The applicant, Peter R. Pensa, of AVID Group, is requesting a Development Agreement (DA) for the development of a 136 unit residential townhome complex to be located near the corner of US Highway 19 North and Belleair Road, adjacent to Duke Energy's power easement. The property, which has a Future Land Use Map designation of Residential Suburban with Preservation (RS and P), consists of 16.70 acres. The property is under a pending future land use amendment to Residential Low Medium and Preservation (RLM and P) that is contingent upon the approval of the DA. A DRC meeting is scheduled for this project on December 2, 2015.