



The Week in Perspective

City Manager's Report

Norton Craig, City Manager
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Report No. 1171
September 26, 2015 – October 1, 2015

Administrative Issues

A-1. 2015 Citizens' Academy of Largo

This week's Citizens' Academy session was hosted by the Fire Rescue Department at Fire Station 41. Fire Chief Willis, Deputy Chief Mixson and the Command Staff were on hand to provide an inside look at the activities of the fire station. Chief Willis welcomed the group and the first event was a fashion show during dinner. Firefighters/Models walked the runway in bunker gear, Hazmat gear, SWAT Medic gear, training gear and the Color Guard uniform. The participants then broke into groups to tour the station, observe medical treatment on a patient/dummy (patient lived!) and learn about the various vehicles and equipment used by the firefighters. Chief Willis ended the session with questions from participants. A special thanks goes out to Sandy Sanders (dessert maker) and Julie Barlet for organizing a great dinner and session for the class. Next week's session will be hosted by the Public Works Department.

A-2. Wastewater Reclamation Facility (WWRF) Influent Pumping and Headworks Project

Interim City Engineer Tanberg reports that the WWRF Influent Pumping and Headworks Project has received a qualified bid from PCL Construction and will be considered for approval by the City Commission on October 6 with two bid alternates. The \$24.1M project is within the approved budget and is eligible for funding through the FDEP State Revolving Loan Program. Hazen and Sawyer Consulting Engineers will provide full inspection services during project construction. The project is anticipated to take at least one year to complete. Pending City Commission approval, a Notice To Proceed will be determined. Construction is anticipated to begin in early 2016.

A-3. Floodplain Management Update

Community Development Assistant Director Klute is pleased to report two recent news items related to the City's commitment to floodplain management. First, the 2015 annual Floodplain Management Plan Update Report is now available on the City of Largo website. The City of Largo is a participating community in the National Flood Insurance Program's (NFIP) Community Rating System (CRS), which is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum NFIP requirements. Second, Strategic Planning Planner Cara Woods has successfully passed the certification test to become a Certified Floodplain Manager. Maintaining the necessary staff certifications is an important part of the City's participation in the Community Rating System. Congratulations Cara.

A-4. Demolitions Completed

Housing Manager Anderson reports two vacant, deteriorated houses have been demolished. Habitat for Humanity of Pinellas County purchased the properties at 511 7th Avenue NE and 706 2nd Street SE to use as sites for new Habitat houses. The Housing Division provided CDBG funding to demolish the two structures which were blighting influences on their respective neighborhoods. Construction will be starting soon at both locations. This Habitat for Humanity/Largo partnership will result in three new affordable houses being made available to eligible families in the City of Largo, where previously there had been two vacant, severely substandard houses. Two houses will be built on the 706 2nd Street SE site (other house to be 708) because the demolished house was actually located on two buildable lots.

A-5. Development Update

Community Development Assistant Director Klute reports that staff has prepared an update of significant development review projects around the City of Largo. The update will appear monthly in the City Manager's Report, in the first issue of each month. The update will include new projects where construction is about to commence, as well as existing projects under significant renovation or reuse. Projects are located on a map of the City, and a description is provided including proposed schedule for completion. October's update is attached to this report.

A-6. Fire Honor Guard

Fire Chief Willis is proud to announce that Largo Fire Rescue's Honor Guard Team Members Lt. Keri Pettingill, Lt. Rich McCartney, Lt. Cody Johnson, FF William Cadzow, and FF John Trese will represent the City of Largo in Emmitsburg, Maryland; Gettysburg, Pennsylvania; and Washington, DC for the annual National Fallen Fire Fighters Memorial Weekend beginning September 30. The Team will serve as part of the command staff for the memorial weekend to honor the 87 fallen firefighters who died in the line of duty in 2014. The team will honor these fallen men and women by performing the following services:

- Flag folding at the nation's capital on September 30
- Wreath laying at the Tomb of the Unknown Soldier at Arlington National Cemetery on October 1
- Welcoming the staff into the National Fire Academy in Emmitsburg, Maryland on October 2
- Welcoming the families of the fallen firefighters to Emmitsburg and Gettysburg as well as attending the motorcycle brigade and the candlelight evening services on October 3
- The final tribute to the fallen firefighters will take place on October 4, with President Obama attending the service.

Other Items of Interest

M-1. Library Services Manager Shaffer reports the Library offers a Tinker Lab program on the second and fourth Thursday of each month in the Children's Wing. This Science Technology Engineering Aerospace Math (STEAM) program turns the Children's Program Room into a hands-on experimental zone where there is never just one way to complete a task and where wrong answers do not exist. Wind power was one focus of the programming this month, allowing kids to build sail-powered land boats and play with a homemade hover board. Another Tinker Lab activity explored the concept of electricity with a project that created a banana-powered piano using a makey makey (an invention kit that turns everyday objects into touch pads) and potato-powered LED lights. Participants also used Snap Circuits to build an Radio Controlled (RC) rover and flew a small indoor helicopter. The October 8th program will feature hydroponic drip gardens, seed bombs, soda bottle ecosystems, and re-purposed milk carton watering cans. The Library's Tinker Lab and the ideaLAB support the Maker Movement that fosters creativity, innovation, and imagination.

M-2. Recreation, Parks and Arts Director Byrne reports that 18 staff members participated in a training workshop conducted by Dawn Lewellyn of My World Therapeutics. The workshop was designed to train staff how to work with people with various disabilities and how to make accommodations and adaptations to various leisure offerings to make them more accessible.

M-3. Highland Recreation Program Manager Pincince reports that she and Supervisor Petersen provided a Lunch and Learn Presentation to the employees at Raytheon on September 24. The presentation was an overview of the Recreation, Parks and Arts Department and on ways to be healthy as a family. There were 25 people in the session.

M-4. Southwest Program Manager Croft is pleased to report:

- Registration is open for the Pint Size Pumpkin Patch scheduled on October 10, at the Southwest Complex.

- Southwest will host a tennis social on October 9.
- Pickleball is offered at the Southwest Complex on Saturdays from 8:30 – 11 am.
- There are only four remaining spots available for the Voluntary Pre-Kindergarten (VPK) program that is now being offered at Southwest Complex. The program is Monday-Friday from 9 am – noon and is FREE.
- The VPK wrap-around program (ages 3-6) is offered Monday-Friday from noon until 4pm.

M-5. Cultural Center Operations Manager Seaman is pleased to report:

- During the last week, the Box Office sold 429 tickets to 51 upcoming productions. Ticket revenue was \$9,397.
- On September 17, Herbalife held their weekly meeting in the Parkview Room with 100 people in attendance. This was the final meeting of their FY 2015 contract.
- Cultural Center staff cleaned and painted the 300 chairs in the Parkview Room.

M-6. McGough Nature Park staff are pleased to report:

- This week, McGough Nature Park received over \$300 in gift shop sales, classroom rentals, shelter rentals, turtle food sales and donations to the park.
- Over 400 visitors came through the Nature Center.
- The Birds of Prey volunteers donated 30 hours caring for the birds, an additional 93 hours were donated by other volunteers.
- On September 23, the Friends of Largo Nature Parks provided a Using Your Senses program to McMullen Booth Elementary students and received a check for \$250 for the programs for the year.
- On September 23, the Raptor Team was part of the Quaker Steak and Lube Car show and collected over \$100 in donations.
- On September 24, the Friends of Largo Nature Parks provided a Using Your Senses program to 75 kindergarteners at the Nature Center.
- On September 26, the Raptor Team was part of the Spring Fling at Wild Birds Unlimited, \$75 in donations were received.
- On September 26, a local Eagle Scout completed his Eagle Scout project by building two outdoor critter proof trash receptacles and a wood box for firewood.

M-7. Assistant Parks Superintendent Christman reports the following projects have been completed by the Parks Administration and Technical Services Crews:

Trades Workers:

- Installed pilings and a permit box for the bridge at Bonner Park.
- Repaired the outdoor basketball goal at Highland.
- Installed park rules signs at Lake Villa.

Tree Crew:

- Trimmed low limbs and branches on various streets.
- Trimmed limbs that were hitting school buses on Cromwell Drive.
- Trimmed and injected Medjool Palms at various locations in the City.

M-8. Park Supervisor Wright reports the following projects were completed by the Largo Central Park Crew:

- Serviced 19 shelter rentals on Saturday and Sunday.

- Sprayed six gallons of Round-Up, and trimmed five Ligustrum trees at the Library.
- Sprayed nine gallons of Round-Up at Largo Central Park.
- Installed a hose bib for the water hook up by the Railroad.
- Cleaned out the pole barn at the Parks Division.
- Picked up tables from the Library.
- Applied Aloft insecticide to the turf at Largo Central Park for chinch bug control.
- Delivered a pump, hoses, pipe and tape for an Eagle Scout project at Bonner Park.
- Pulled rocks from the Court of Honor Pond.
- Removed wasps nests that were near the restroom area at Largo Central Park.
- Cleaned leaves and debris from around the Magnolias trees bordering the center field in Largo Central Park.
- Assisted the railroad group with hauling away debris for the paver project at Shelter 2.
- Sprayed the roses at Largo Central Park Plaza with a horticultural oil.
- Refilled the court of Honor pond and adjusted the fountain.

M-9. Parks Contract Supervisor Hinrichs reports the following projects have been completed by the Inmate Crew:

- Installed three pieces of exercise equipment for the new fitness zone at Southwest Recreation Center.
- Cut the grass, weed whacked and blew off the property at the Parks Division.
- Cut the grass, edged the street curbs and weed whacked Largo Central Park.
- Delivered tables and chairs to Fire Station 41 for the Citizens Academy.

M-10. Parks Athletics Supervisor Gow reports the following items:

- Completed irrigation repairs at several different locations.
- Applied a chemical treatment on the fields.

M-11. Streets and Stormwater Supervisor Anderson advises that the open conveyance crew performed the following tasks:

- Removed brush from the top of the pond behind 11517 128th Avenue North.
- Removed vegetation from the drainage canal alongside 2952 Hickory Drive.
- Mowed the drainage canal from Robin Lane going west to Cardinal Lane.
- Removed debris and vegetation from the drainage canal along Tall Pines Drive from Whispering Drive South to South Pines Drive.
- Mowed the drainage canal behind the Public Works Complex.
- Trimmed trees along the drainage canal on Balboa Lane.
- Removed residual debris from tree removal out of a lake on Eaton Drive, from Cambridge Drive to Ponce De Leon Boulevard.

M-12. Streets and Stormwater Supervisor Leiser advises that the construction crew worked on the following projects:

- Continued working on the underdrain system project at Granada Court in the El De Oro Subdivision.
- Repaired the headwall which drains into Allen's Creek across from 2977 Keene Park Drive.

- Replaced 8' of curb at 496 Brookfield Drive North.
- Repaired a 10'x 20' patch in the roadway at 1905 Seagull Drive.
- Asphalt crew repaired numerous potholes throughout the City.

M-13. Streets and Stormwater Foreman Weaver advises that the MS4 crew worked on the following:

- Inspected three inlets at 202 Twin Lakes Drive.
- Inspected inlet baskets at 1410 Cambridge Drive and in the Lake Allison Subdivision.
- Street sweepers continued their regularly scheduled routes throughout the City.

M-14. Spray Technician Doolittle performed aquatic treatment at the following locations:

- Public Works Yard.
- Bay Vista Entrance Pond - treated pond for Hydrilla.
- 173 Overbrook Drive - Stump treatment.
- 12817 101st Way North - spotted out vines from fence line.

M-15. Streets and Stormwater Technician II Eldredge worked on the following sign shop activities:

- Assembled eight Road Closed signs and attached to barricades.
- Installed bright sticks at 1st Street SE and 8th Avenue SE, 2nd Street SE and 8th Avenue SE, 4th Street SE and 4th Avenue SE, 3rd Avenue SE and 4th Street SE, Cleveland Avenue and 4th Street SE, Gershwin Drive, Icot Boulevard, Keene Park Drive, Keene Park Drive and Brookfield Drive, Keene Park Drive and Gershwin Drive, and at Highland Avenue and 5th Avenue NE.
- Repaired street signs at 137th Street N and Walsingham Road, Citrus Court and Bluffs Drive, and at Clearwater/Largo Road and 16th Avenue NW.
- Replaced a Speed Limit sign at Huntington Drive, 15 MPH warning sign at Keene Park Drive, and a Neighborhood Watch sign at Rodgers Avenue and Nicole Lane.

M-16. Assistant Public Works Director / Facilities Manager Jordan reports the following updates:

- Staff received a note from SNAFU Volleyball, thanking our custodians: Bryan DeJesus Pabon and Efrain Vazquez-Rosa for their work at the Bayhead Teen Center building. We thank them for the recognition of our staff.
- At the end of Fiscal Year 2015, the Facilities Management Division has received 2,790 work orders, and as of September 30, 2,659 have been closed out for a completion and closure rate of 95% for the year. Well done Facilities Maintenance staff.

UPCOMING MEETINGS & EVENTS

Master Calendar

<p>Oct 01 Thursday</p> <p>8:00pm Planning Board "lg_room_comm_chamber" <lg_room_comm_chamber@largo.com></p>	<p>Oct 08 Thursday</p> <p>1:30pm IAFF Collective Bargaining Commission Chamber</p>	<p>Oct 13 Tuesday</p> <p>9:00am Biannual Supervisory Training Community Room</p> <p>1:30pm Biannual Supervisory Training Community Room</p>	<p>Oct 14 Wednesday</p> <p>9:00am Biannual Supervisory Training Community Room</p> <p>1:00pm PPC/MPO Meeting County Courthouse</p>
<p>Oct 15 Thursday</p> <p>5:00pm Library Advisory Board Jenkins Room A - Largo Library</p>	<p>Oct 16 Friday</p> <p>11:30am Suncoast League of Cities Seminole</p>	<p>Oct 20 Tuesday</p> <p>5:00pm Audit Committee "lg_room_a_conference" <lg_room_a_conference@largo.com></p>	<p>Oct 22 Thursday</p> <p>1:30pm Biannual Supervisory Training Community Room</p>
<p>Oct 26 Monday</p> <p>8:00pm Joint CDAB & CRAAB Meeting "lg_room_community" <lg_room_community@largo.com></p> <p>8:30pm RPA Advisory Board Meeting City Hall - RPA Conference Room</p>	<p>Oct 28 Wednesday</p> <p>9:00am PSTA Board of Directors Meeting PSTA Headquarters</p>	<p>Oct 29 Thursday</p> <p>1:30pm Code Enforcement Board lg_room_comm_chamber@largo.com</p>	<p>Nov 05 Thursday</p> <p>8:00pm Planning Board "lg_room_comm_chamber" <lg_room_comm_chamber@largo.com></p>

City Manager's Report No. 1171
September 25, 2015 – October 1, 2015

Commission Action Items
Update for Week Ending October 1, 2015

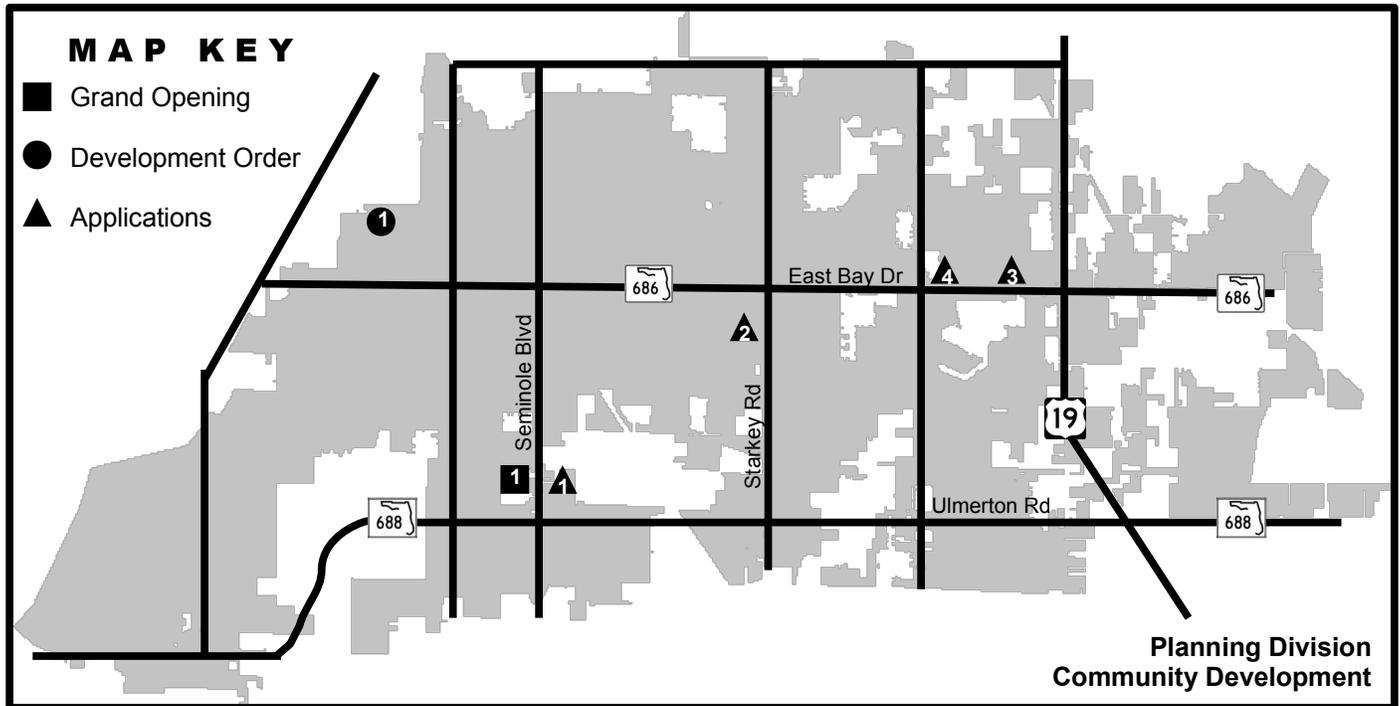
No City Commission Action Items this week.

PROPOSED WORK SESSION SCHEDULE

Work Session

<p>Oct 13 Tuesday</p> <p>4:00pm</p> <p>01 File Assessment Phase I Report (AD/OMB) 02 Citywide Monument Sign Marketing Plan (CD) 03 Pavement Management Program (CD)</p>	<p>Nov 10 Tuesday</p> <p>4:00pm</p> <p>01 Alternative Forms of Local Government (AD) 02 Medical Arts District Plan (CD) 03 Comp Plan Evaluation Report (CD) 04 Traffic Calming Review (CD)</p>	<p>Dec 08 Tuesday</p> <p>4:00pm</p> <p>01 Fund Balance Goals (OMB) 02 Pavement Management Plan - Part 2 (CD) 03 Facilities Needs Assessment (OMB/PW)</p>	<p>Jan 12 Tuesday</p> <p>4:00pm</p> <p>01 Economic Development Plan Update (CD) 02 Future Focus Quarterly Status Report</p>
<p>Feb 09 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Mar 08 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Apr 12 Tuesday</p> <p>4:00pm</p> <p>01 CAFR Presentation (FI)</p>	<p>May 10 Tuesday</p> <p>4:00pm</p> <p>01 CIP Review (OMB)</p>
<p>Jun 14 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Jul 12 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Aug 09 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>	<p>Sep 13 Tuesday</p> <p>4:00pm</p> <p>City Commission Work Session</p>

DEVELOPMENT NEWS SEPTEMBER 2015



Grand Opening:

1. Boulevard Apartments- 2098 Seminole Blvd

On September 9, 2015, the Boulevard Apartments received a certificate of occupancy for Building 1. The building is now open for new tenants.

Development Order:

1. 14th Street Residential- Twin Villas (SPR1-15-05) - 507 14th St NW

On September 30, 2015, the Development Controls Officer has approved and signed the development order for SPR1-15-05: 14th Street Residential- Twin Villas. A pre-construction meeting is scheduled for this project on Thursday, October 8, 2015 to begin the permitting and construction process.

Application:

1. Pinellas Federal Credit Union (SPR1-15-17) – 1925 Seminole Blvd.

The applicant, Chris Weddle of Aurora Civil Engineering, Inc., is requesting site plan approval to relocate an existing bank building located at 1925 Seminole Blvd. The property totals approximately 1.11 acres and has a Future Land Use designation of Commercial General (CG). A DRC meeting is scheduled for this project on October 7, 2015.

2. Starkey Commercial Development (SPR1-15-18) – Parcel ID# 35/29/15/85153/000/0020

The applicant, Carlos Yepes of BDG Starkey, LLC, is requesting site plan approval to construct a 5,040 sq. ft. commercial building located near the southeast corner of Starkey Road and East Bay Drive. The property totals approximately .99 acres and has a Future Land Use designation of Commercial General (CG). A DRC meeting is scheduled for this project on October 21, 2015.

3. Lions Club Rd. Commercial Development (SPR1-15-19) – 4700 East Bay Dr.

The applicant, Carlos Yepes of BDG East Bay, LLC, is requesting site plan approval to construct a 7,840 sq. ft. commercial building located at 4700 East Bay Dr. The property totals approximately 2.245 acres and has a Future Land Use designation of Commercial General (CG).

4. Famous Tate (SPR1-15-20) – 4520 & 4560 East Bay Dr.

The applicant, Ravi Alur of Aspire Engineering Inc., is requesting site plan approval to construct an 11,900sq. ft. retail building located at 4520 & 4560 East Bay Dr. The property totals approximately 3.2 acres and has a Future Land Use designation of Commercial General (CG). A DRC meeting is scheduled for this project on October 21, 2015.