



The Week in Perspective

City Manager's Report

Norton Craig, City Manager
Henry Schubert, Assistant City Manager
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Report No. 1033
January 25, 2013 – January 31, 2013

Administrative Issues

A-1. Community Rating System

Community Development Director Stricklin reports that the Insurance Services Office (ISO) has completed its five year evaluation of the City of Largo's Community Rating System (CRS). The National Flood Insurance Program (NFIP) Community Rating System is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum NFIP requirements. As a result, flood insurance premium rates are discounted to reflect the reduced flood risk resulting from the community actions designed to meet the goals of the CRS. These goals include: reducing flood damage to insurable property; strengthening and supporting the insurance aspects of the NFIP, and encouraging a comprehensive approach to floodplain management. The draft report issued by ISO reports that the City of Largo's rating has been changed from CRS Class 6 to a CRS Class 7, reflecting a reduction in the City's points under the program. As a result of this reduction, the premium discount available to Largo residents under the NFIP is reduced from 20% to 15% in the Special Flood Hazard Area (SFHA). As of November 2012, there were 3,004 flood insurance policies in force within the City of Largo, with a total premium value of \$1,646,405.

A-2. Senior Business Tax Official

Acting Building Official Ondulich is pleased to report that Business Tax Technician Barbara Metcalf has obtained her Senior Business Tax Official Certificate from the Florida Association of Business Tax Officials (FABTO). The Florida Institute of Government of Florida Atlantic University partners with FABTO State Board Members to develop an educational conference every year. Business Tax Officials obtain certification through Florida Atlantic University. There are four (4) levels of Certification; the Senior Business Tax Official consist of receiving a certificate of completion, receiving the Certified Business Tax Official certificate, attendance at five (5) State conferences and serving at least two (2) years on a FABTO State or Local Chapter Board or committee. Ms. Metcalf has served the local chapter as Secretary for the past three (3) years and on the Board for an additional year. Congratulations Ms. Metcalf.

A-3. New Largo Businesses – Week ending January 26, 2013

Name of Business	Address	Type of Business
Midori Salon & Spa	1260 West Bay Dr #A	Massage Therapist - Kelly

A-4. Hazardous Materials Emergency Response Team Chief Medical Officer

Chief James (Kelly) Callahan was appointed to the position of Chief Emergency Medical Officer for the Pinellas County Hazardous Materials Emergency Response Team on January 23. Chief Callahan has worked in emergency public safety services for over 20 years starting his career in Largo in 1991 and currently serves as a District Fire Chief (shift commander) for the City of Largo Fire Department. Chief Callahan has dedicated his time and energy to the "Hazmat" specialty team for most of his career and has gained the respect of both his peers and his supervisors. Recognized by Pinellas County Public Safety Services for his commitment and knowledge, Chief Callahan assumed this high profile and highly responsible position. Chief Callahan will be interacting not just with departmental personnel, but County

Public Safety Services, Pinellas County Emergency Management, State of Florida and the Department of Homeland Security's Federal Emergency Management Agency. Congratulations Chief Callahan.

A-5. Sanitary Sewer Overflow

Environmental Manager Soldo reports that a Sanitary Sewer Overflow occurred on January 21, at 200 Country Club Drive. The overflow lasted for 14 hours and approximately 1,500 gallons of domestic wastewater was discharged. The overflow occurred due to a blockage of a sanitary sewer line. Environmental Services staff contacted the property manager and the property management arranged for the line to be jetted and cleared. Samples were collected for analysis. The Environmental Services Department notified State Warning Point and Florida Department of Environmental Protection of the spill.

A-6. Lift Station 23

Environmental Services Wastewater Collections Manager Oster reports that staff have completed repairs to Lift Station No. 23, located at the Southeast corner of 137th Street and Walsingham Road. On Halloween night, staff received a call from the Largo Police Department informing them that a vehicle had run into the lift station. The electrical control panel of the lift station was completely destroyed. The site was immediately secured and repairs began the next morning. Staff used all available resources and gained valuable experience with a job of this magnitude. As an example, a temporary electric panel was fabricated using salvaged parts from the destroyed panel and parts available in the warehouse, and the station was powered by a portable generator while the permanent panel was fabricated. Additionally, staff was able to provide an improvised telemetry system so the station could be monitored remotely. Moreover, other improvements to the site were completed while the opportunity was available. The cost of this major repair was kept to a minimum because it was done in-house, in comparison to what a contractor would have cost the City. The Cost Summary through Work and Asset Management System (WAMS) shows a value of \$36,199 for labor, equipment, and materials.

A-7. Recreation Parks and Arts Advisory Board

Recreation, Parks and Arts Director Byrne reports that the Recreation Parks and Arts Advisory Board will begin conducting annual citizen focus groups at each major Recreation, Parks and Arts facility. These meetings will be scheduled throughout February and early March. Board members chair the meetings designed to elicit comments, suggestions and evaluation of current programs, services and facilities as well as an assessment of future needs.

Other Items of Interest

- M-1.** Special Events Coordinator Newsome reports that the annual Touch-A-Truck event will be held February 9, from 11am until 4 pm. There will be many activities for children and families including a landing from Bay Flight.
- M-2.** Golf Course and Athletics Manager Potts reports that January has been a very busy month at the Golf Course with daily numbers averaging 189 golfers (9 golfers above the average in 2012). Additionally, the bi-monthly tournament scramble was held on January 26 with a full field of 74 participants playing golf. Golfers enjoyed great weather, great food, and prizes as well as some friendly competition. Finally, to round out the past weekend, 24 golfers took advantage of an offered text special which helped to bump up the numbers during a recognized slow period in the tee sheet for that morning.
- M-3.** Golf Course and Athletics Manager Potts reports that the Winter Athletics season is beginning the week of January 28. Currently there are 66 teams (990 participants) registered in the adult softball program taking place at the Whitesell Softball Complex.
- M-4.** Nature Program Specialist Vogel at McGough Nature Park is pleased to report:
 - Volunteers presented Nature in the Classroom programs for 348 students this week at Eisenhower

Elementary School, Bear Creek Elementary School, Southern Oak Elementary, and the Athenian Academy.

- Forty-three people attended the night hike for January.
- The repairs to the boardwalk leading out to the inter coastal at Bonner Park have been completed.

M-5. Community Center Manager Ankerberg is pleased to report that the first Celebrity Showcase of the season, held January 24 at the Community Center, featured the Andrews Sisters (portrayed by the Swing Sisters) and the 42nd Street Big Band with Bob Boyd as director. The next show will be February 14 and will feature the Atlantic City Boys in two performances – matinee and evening show.

M-6. Cultural Center Business Manager Seaman reports the week of January 2, the Box Office sold 560 tickets to 39 different performances collecting \$9,400 in ticket revenue. Stages Productions performed “Let Freedom Sing” on January 26 to a full house. On February 2, “I Wonder Magic Show” will perform at 11am, while the California Guitar Trio and The Montreal Trio will perform that evening at 8 pm. This show features virtuoso guitarists from four countries, (Japan, Canada, Belgium, and US).

M-7. Parks and Community Support Foreman Hinrichs reports the following projects have been completed by the Parks Maintenance Staff, Community Support Crew, Spray Technician and the Inmate Foreman:

- The inmate crew installed a railing on the utility cart bridge coming from Lot #14 to the Largo Library property.
- Completed daily maintenance on mowers and power hand tools.
- Changed trash and dog waste bags in all the neighborhood parks and all trash cans on West Bay Drive, Clearwater-Largo Road and the Largo Cemetery.
- Serviced restrooms and trash removal at the Southwest Recreation playground area, Bayhead and Northeast Park.
- Detailed all work vehicles and ground maintenance equipment.
- Delivered and retrieved a gas grill from Highland Recreation Center.
- Cut back and sprayed herbicide on invasive exotic plants at Bonner Park.

M-8. Streets and Stormwater Supervisor Hoston advises that the construction crew worked on the following projects:

- Backfilled an excavation at City Hall and installed a water meter box.
- Removed and replaced 5 feet of sidewalk at City Hall.
- Installed 3 pallets of sod at City Hall.
- Removed two filter baskets on Buena Vista Drive for a contractor to line the CMP pipe going to Kent Place.

M-9. Streets and Stormwater Supervisor Henry advises that the maintenance crew worked on the following jobs:

- Began right-of-way clean up near Willow Avenue to remove invasive trees and weeds.
- Began clean up along the right-of-way off 101st Street, from Ulmerton Road south to 129th Terrace.

M-10. Sign/Traffic Technician Hale worked on the following tasks:

- Made the following signs for installation - two 48" x 24" directional arrow warning signs, one 30" x 30" left turn warning sign, one 30" x 30" right turn warning sign, four 18" x 18" recommended 10

MPH Speed warning placards, four 30" x 30" Dead End warning signs, one 60" x 30" directional arrow sign, seven 18" x 18" yellow object markers, three 12" x 36" black and white striped object markers, three 12" x 18" No Parking Fire Lane signs, and one 24" x 30" Keep Right Of Median sign.

- Replaced a broken sign post on a 30 MPH Speed Limit sign hit by a vehicle at 3rd Avenue NW.
- Replaced a broken sign post, damaged Stop sign and two damaged street name signs on a sign assembly hit by a vehicle at 7th Avenue SW and Ridge Road SW.
- Replaced a broken sign post, Keep Right of Median sign and a yellow object marker for a sign assembly hit by a car on Belcher Road.
- Replaced a 30" left turn warning sign, a 30" right turn warning sign and two 18" x 18" 10 MPH recommended speed warning placards due to age and fading, and raised and straightened one sign post at 6th Street NW and 6th Avenue NW.
- Replaced a Dead End warning sign due to age and fading and trimmed tree branches in front of a sign at Pocahontas Drive and Isabelle Street.
- Trimmed tree branches in front of a School Crossing sign at 8th Avenue SW and Clearwater/Largo Road and in front of a right turn warning sign at Crescent Drive and Clifton Terrace.
- Replaced a 60" x 30" directional arrow warning sign and two 18" x 18" yellow object markers due to age and fading at 126th Avenue N and 134th Street N.
- Replaced a bent 30 MPH Speed Limit sign and a No Parking Anytime sign on 16th Avenue SE.
- Replaced three 12" x 36" black and yellow striped object markers on Central Park Drive.
- Replaced three 12" x 18" No Parking Fire Lane signs in the Southwest Recreation Center Parking Lot due to age and fading.
- Replaced three 12" x 18" No Parking Anytime signs on Gladys Street in front of the Southwest Recreation Center.
- Installed two 10 MPH recommended speed placards below turn warning signs at Fuller Street and Clifton Terrace.
- Replaced three missing flexible delineator posts on Rosery Road and one on Howard Drive.
- Replaced three 30" x 30" Dead End warning signs at the following locations - Pine Vista Drive and 14th Street NW, 5th Terrace NW and 14th Street NW, and at Pine Avenue and 14th Street NW.

M-11. Spray Technician Doolittle performed aquatic treatment at the following locations:

- City Hall Spillway - treated .35 acres of Primrose Willow, Torpedo Grass and Water Hemp with Habitat.
- 101st Street and Ulmerton Road - treated .5 acres of Torpedo Grass and Cattails with Habitat.

M-12. Facilities Manager Harwood reports that the Highland Recreation Construction project is still on schedule and on budget. On January 27 the project reached the 100 day to completion milestone. The Building is scheduled to be turned over to the City on May 8 of this year. The Recreation Parks and Arts Department celebrated this milestone by providing a tour of the facility for RPA staff members.

M-13. Work on the City Hall roof is continuing. The steel edge metal is currently under manufacture offsite and is expected to be on-site the first week of February. Installation is scheduled to begin on February 4 and should be completed by February 15. The tapered insulation system and the roof membrane was installed on the third floor roof of the building last week. The lathe and stucco infills on the third floor

mechanical penthouse should be completed by the end of this week.

- M-14.** Request for Proposals (RFP's) for the replacement of athletic field lighting at Southwest Recreation Center and the Belcher Soccer Club were posted to the City web site. Proposals are due in by February 25.

UPCOMING MEETINGS & EVENTS

Master Calendar

<p>Jan 31 Thursday</p> <p>1:00pm Code Enforcement Board Hearing Commission Chambers</p>	<p>Feb 04 Monday</p> <p>8:00am Finance Advisory Board Meeting OMB Conference Room</p>	<p>Feb 05 Tuesday</p> <p>4:30pm City of Largo Audit Committee Meeting Conference Room A</p>	<p>Feb 07 Thursday</p> <p>8:00pm Planning Board Meeting Commission Chambers</p>
<p>Feb 08 Friday</p> <p>9:00am Joint Transportation/Land Use Community Room</p>	<p>Feb 19 Tuesday</p> <p>8:00am New Employee Orientation/ Discrimination Community Room</p>	<p>Feb 20 Wednesday</p> <p>9:30am PENSION PLAN COMMUNITY ROOM</p>	<p>Feb 21 Thursday</p> <p>5:00pm Library Advisory Board Meeting Library Admin Conf Room</p>
<p>Feb 25 Monday</p> <p>8:00pm CDAB Meeting Community Room</p> <p>8:30pm Recreation, Parks and Arts Advisory Board Recreation Conference Room</p>	<p>Feb 27 Wednesday</p> <p>9:00am PSTA Board of Directors Meeting PSTA Headquarters</p>	<p>Mar 04 Monday</p> <p>8:00pm CDAB Meeting Community Room</p>	<p>Mar 07 Thursday</p> <p>8:00am Service Awards Ceremony Commission Chambers</p>

Commission Action Items
Update for Week Ending January 31, 2012

January 22, 2003, Regular Meeting

1. Request by Commissioner Murray for background information on the Ajax Paving expansion issue raised by residents.

UPDATE: Community Development Director Stricklin reports that Ajax Paving Industries of Florida made application to the Florida Department of Environmental Protection (FDEP) in October 2012 for a Minor Air Construction Permit. The applicant proposes to add the capability to process materials such as concrete, stone or rock to the previously permitted processing of reclaimed asphalt pavement by a portable crushing system. The applicant also requested an increase in material throughput from 200,000 to 250,000 tons and an increase in the number of emission points. The FDEP issued a notice of intent to issue the permit in November 2012. Subsequently, the permit has been placed on hold by the FDEP's Office of General Counsel pending an administrative hearing at the end of February. Community Development Staff has contacted Pinellas County and has been informed that no applications have been received for construction or expansion at the facility.

December 4, 2012, Regular Meeting

1. Request by Commissioner Holmes that Sgt. Bruno prepare a video of his presentation on gang activity for broadcast on the City's cable channel.

Police Chief Carroll reports that staff will prepare a brief presentation on the issue of gang activity the May 14, 2013 City Commission Work Session.

PROPOSED WORK SESSION SCHEDULE

Work Session

<p>Feb 12 Tuesday</p> <p>8:00pm</p> <ul style="list-style-type: none"> 01 Disinfection Option (ES/CD) 02 Recycling Program Unpdte (PW) 03 Charter Review (CC) 04 General Employees' Retirement Plan Update 05 IPP Ord/Enforcement Manual (ES) 	<p>Mar 12 Tuesday</p> <p>5:00pm</p> <ul style="list-style-type: none"> 01 CIP (OMB) 	<p>Apr 09 Tuesday</p> <p>8:00pm</p> <ul style="list-style-type: none"> 01 Annual Audit Presentation (FI) 02 Wet Weather Project (ES/CD)n 03 West Bay Drive Trailhead (CD) 04 CDC Update (CD) 05 Ad Valorem Tax Exemption Program (OMB) 	<p>May 14 Tuesday</p> <p>8:00pm</p> <ul style="list-style-type: none"> 01 Business Process Analysis (CD) 02 CDC Update (CD) 03 CRD Stormwater Plan (CD) 04 Gang Awareness (PD) 05 Public Engagement Results (OMB) 06 Proposed Budget Direction (OMB)
<p>Jun 11 Tuesday</p> <p>8:00pm</p> <ul style="list-style-type: none"> Future Work Session 	<p>Jul 09 Tuesday</p> <p>8:00pm</p> <ul style="list-style-type: none"> Future Work Session 	<p>Aug 13 Tuesday</p> <p>8:00pm</p> <ul style="list-style-type: none"> 01 Head Works Project (ES/CD) Future Work Session 	<p>Sep 10 Tuesday</p> <p>8:00pm</p> <ul style="list-style-type: none"> Future Work Session
<p>Oct 08 Tuesday</p> <p>8:00pm</p> <ul style="list-style-type: none"> Future Work Session 	<p>Nov 12 Tuesday</p> <p>8:00pm</p> <ul style="list-style-type: none"> Future Work Session 	<p>Dec 10 Tuesday</p> <p>8:00pm</p> <ul style="list-style-type: none"> Future Work Session 	