



The Week in Perspective

City Manager's Report

Norton Craig, City Manager
Henry Schubert, Assistant City Manager
Michael Staffopoulos, Assistant City Manager

Report No. 1009
August 10 – August 16, 2012

Administrative Issues

A-1. 2012 Citizen's Academy of Largo

City Clerk Bruner advises that plans are underway for this year's Citizens' Academy, which begins on September 17. Academy Deans for this year will be Ms. Bruner, Communications & Marketing Supervisor O'Connell and Multimedia Supervisor Graham. Applications are available on the City's web site and the deadline for submission is September 5. A new session is being added this year on Community Building, which will be led by Recreation, Parks and Arts Director Byrne and Community Development Director Stricklin. The focus of this session is citizen engagement and how citizens can make a difference in their community on their own and as groups such as Old Northwest and the Friends of Largo's Nature Parks have done. A copy of the class schedule is attached to this report. We are pleased to report that Pinellas County Property Appraiser Pam Dubov and Supervisor of Elections Deborah Clark will be presenting on September 24, Related Governments and Agencies.

A-2. New Largo Businesses – Week ending August 11, 2012

Name of Business	Address	Type of Business
Wheelchair Transport Service Inc.	14561 58 th St N	Wheelchair Transportation Service
Bruda Towing & Recovery LLC	12890 Starkey Rd #10	Towing Service
Omega Cabinetry & Home Designs	11996 Indian Rocks Rd	Retail Cabinetry & Kitchen Design
McDonald's	2675 Roosevelt Blvd	Restaurant

A-3. Dollar General Neighborhood Compatibility Meeting

Planner on Call Murray reports that a Neighborhood Compatibility Meeting is scheduled for August 20, in the Community Room for the Dollar General project. The applicant, Strickland Smith, with HEIDT Design LLC, authorized agent for Brian McLaughlin, title holder of the property, is requesting site plan approval to redevelop the property. The applicant is proposing a 9,100 square foot Dollar General store at 12500 Seminole Boulevard. The Neighborhood Compatibility Meeting is an opportunity for residents who live in the vicinity of a proposed project to see the plans, ask any questions or share concerns with City staff and the development team.

A-4. Amazon Animal Hospital Neighborhood Compatibility Meeting

Planner on Call Murray reports that a Neighborhood Compatibility Meeting is scheduled for August 22, in the Community Room for the Amazon Animal Hospital project. The applicant, Gulf Coast Consulting, Inc., authorized agent for Sergio Carvajal, is requesting site plan approval to develop the property. The applicant is proposing a 5,589 square foot veterinary clinic at the vacant property located just east of the northeast corner of Dodge Street and Roosevelt Boulevard. The Neighborhood Compatibility Meeting is an opportunity for residents who live in the vicinity of a proposed project to see the plans, ask any

questions or share concerns with City staff and the development team.

A-5. St. Michael's Medical Center Neighborhood Compatibility Meeting

Planner Wojtkiw reports that a Neighborhood Compatibility Meeting is scheduled for Thursday August 23, in the Community Room for the St. Michael's Medical Center project. The applicant, John Michaelos, is requesting site plan approval to develop the property. The applicant is proposing a 21,320 square foot medical office at 1018 West Bay Drive. The Neighborhood Compatibility Meeting is an opportunity for residents who live in the vicinity of a proposed project to see the plans, ask any questions or share concerns with City staff and the development team.

A-6. Rubin Professional Office Building

Planner Wojtkiw is pleased to report that on August 14, a Development Order was issued for Rubin Professional Office Building to Les Rubin, applicant/owner. The site is 2.17 acres located at 5795 Ulmerton Rd., between U.S. 19 and 49th Street. The development will include a new 8,556 square foot professional office building.

A-7. Campaign Advertising Presentation

On August 4, Code Enforcement Supervisor Jensen assisted the City Clerk with a campaign advertising presentation at the Candidate Training Class. A highlight of the topics covered in the presentation were:

- Sign waving from public property
- Sign placement with respect to right of way, easements, and public property
- Vehicle sight triangle and obstruction from traffic issues
- Allowable locations of signs at the polling locations
- No signs are allowed to be attached to any tree, shrub, or any public utility pole, light standard or other public infrastructure.

Code Enforcement will collect any signs that are not properly placed and store up to ten signs per candidate into the dumpster enclosure at the Public Works site for retrieval. Signs collected over the ten count limit will not be returned to the candidates until after the election. All signs not claimed within five days after the election will be discarded.

A-8. Pension Bargaining

Assistant City Manager Schubert reports that a bargaining session with the PBA and IAFF regarding modifications to the Police and Fire Retirement Plan was conducted on August 9. The session was audio recorded. A copy of the recording may be obtained from Secretary to the Mayor and City Commission Shirley Frick.

A-9. Solid Waste Division:

Solid Waste Manager Gordon reminds residents there will be no residential garbage, recycling or bulk service on September 3 in honor of the Labor Day Holiday. If your regular service day is Monday, your items will be picked up on Tuesday. If your regular service day is Tuesday, your items will be picked up on Wednesday. Thursday and Friday will be on regular schedule. There will be no change to the commercial collection service.

Other Items of Interest

- M-1.** Environmental Services Utilities Supervisor Behrends reports that Maintenance Staff recently installed a 75ph Jockey Pump Motor at the Wastewater Reclamation Facility (WWRF) effluent pump station. In addition, WWRF Maintenance Staff replaced dessicant breathers on all three lift pumps at the South Influent Pump Station. Both replacements are part of the plant's planned maintenance program.

- M-2.** Recycling Coordinator Segundo appeared on CBS daytime program Studio 10 to educate viewers on sustainable back-to-school shopping. The interview can be viewed at this link: <http://wm.wtsp.gannett.edgestreams.net/studio10/201208/07/green.wmv>. Recycling Coordinator Segundo is contacting school principals to offer the City of Largo's assistance with in-classroom recycling presentations for the 2012-2013 school year.
- M-3.** Streets and Stormwater Supervisor Hoston advises that the construction crew worked on the following projects:
- Televised a drainage pipe in the Margaret Manor Subdivision on 23rd, 24th and 25th Street SW
 - Formed and poured a 12' x 6' concrete base slab for a head wall at 1000 Wood Street
 - Built a winged head wall at 1000 Wood St
 - Hauled loads of clean fill dirt to the back of the Public Works Complex for future use
- M-4.** Streets and Stormwater Foreman Henry advises that the maintenance crew worked on the following jobs:
- The Menzi is working in McKay Creek
 - The street sweepers are out on routes throughout the City
 - The asphalt crew is working on Ensley Avenue repairing several potholes
 - The ditch behind Hillsdale Avenue was mowed by hand due to limited access for equipment
- M-5.** Facilities Manager Harwood reports that the Highland Recreation Center construction continues. Foundation work is approximately 85% complete, concrete block walls are 80% complete and overhead steel work is approximately 40% complete. Installation of the roof system bar joists is beginning with the east end of the building, followed by the steel decking installation beginning about two weeks later. The concrete slab for the north gym floor was poured last week. The contractor still remains 4 to 5 days behind schedule due to the rain last month. With continued dry weather, we expect to make up that time.
- M-6.** The roof replacement and structural enhancement at City Hall has progressed well. The welding in the third floor penthouse area is approximately 90% complete. In that area the roof insulation has been installed and the roof membrane has been laid. Preparation work is continuing around the perimeter of the penthouse roof for the installation of the perimeter gutter system. Welding of the additional supports to the roof structure on the second floor began last week and the first two locations have been completed. This structural enhancement work will continue over the next several weeks in each upper corner of the building.
- M-7.** The painting of the hardscape on West Bay Drive is approximately 70% complete. Painting of the trash receptacles, benches and handrails will be completed this week. Painting of the traffic light poles, mast arms, and the overhead signage monotube will start next week.
- M-8.** Facilities Management staff installed a new caged enclosure in the Police Department for ammunition storage and completed the replacement of the mesh fencing around the sally port area.
- M-9.** The Summer Golf Camps hosted over 80 youth golfers this past summer. The summer concluded on August 14 with a youth golf tournament that had 21 participants. Groups were broken up into two age groups, 4-8 years old and 10-15 years old. All of the participants had a great time and walked away with a certificate of participation, as well as a hot dog lunch.
- M-10.** There is a new instructional program beginning at the golf course on August 29. The new program, The Largo Junior Golf Academy, will take place on Wednesday afternoons, after school from 4:30-6:30pm, with Golf Pro James Sturgeon. The Academy will focus on golf instruction, as well as providing life skill lessons to the youth through a variety of speakers. The program will have two sessions in the fall and

then resume in the spring. Currently, the staff are waiting on the results of a grant application that would help provide scholarships for the program.

M-11. Cultural Center Box Office Supervisor Seaman reports:

The 2012-2013 Season brochure is scheduled to be mailed the week of September 4, 2012. Prior to the mailing, individuals on the e-mail subscriber list will receive offers. Some of the upcoming performances are:

- The Largo Lions Club Series
- Tom Rush
- The Hot Club of San Francisco
- California & Montreal Guitar Trios
- Jim Stafford

The Tonne Playhouse had repairs made to 10 theatrical lighting instruments with recently acquired supplies, thus increasing the operable performance level.

The following rental events were confirmed and contracted during the past week at the Cultural Center:

- 1st Birthday Party
- Business Expo
- Business Meeting w/breakfast & lunch
- Banquet

The following Inquiries were made for rental space during the past week at the Cultural Center:

- Monthly Meeting space for reoccurring rental
- Beauty Pageant
- Church Meeting for 300
- Baby Shower
- Birthday Party
- Wedding

M-12. The United States Tennis Association's Rookie Tournament was held at Southwest Tennis Center on August 11. There were 16 participants, aging from 6-12. Recreation Leader 1, Toby O'Brien, did a great job running and organizing the tournament.

M-13. August 18, Southwest Complex will hold a Community Garage Sale and Health and Wellness expo. The event starts at 8:00 am and ends at noon. There will be many vendors and over 70 tables with garage sale items.

M-14. Recreation Program Manager Pincince reports that over 300 children enrolled in summer camp participated in a Largo Olympics event on Tuesday and Wednesday, August 14 and 15. The children participated in a variety of activities including long jump, shot put throw, football throw, obstacle courses, hula hooping, jump roping and more. All of the children received a USA Medal at the end of the event.

M-15. Expansion of the Community Center Garden has been completed and the garden club is in the process of putting in new crops to be ready for a fall harvest for the next Farmer's Market.

M-16. Registrations for the fall Open Air Farmer's Market are proceeding well with at least 50 vendor commitments and over twenty applications already submitted and paid. The market Grand Opening, scheduled for September 22, will feature a big Country Show with Carolyn Cline & Co. performing songs

from her "Patsy Show" and other country hits plus a Classic Car Show, and many, many vendors with fresh fruits, vegetables, baked goods and a food court. The stage show will be outside and the entertainers are sponsored by private donations.

M-17. Rentals at the Community Center have been increasing steadily. On August 13 and 14 the Community Center hosted the Community Development Institute (Head Start) Agency with between 450 – 500 people spending both days at the center from 8 am to 4 pm. The two-day rental grossed \$3,905.00

M-18. Parks and Community Support Foreman Hinrichs reports the following projects have been completed by the Parks Maintenance Staff, Community Support Crew, Spray Technician and Horticultural Technician:

- Completed daily maintenance on mowers and power hand tools
- Maintained properties and completed site inspections
- Changed trash and dog waste bags in all the neighborhood parks and all trash cans on West Bay Drive, Clearwater-Largo Road and the Largo Cemetery
- Serviced restrooms and trash removal at Southwest Recreation playground area Bayhead and Northeast Park for daily summer camps
- Detailed all work vehicles and ground maintenance equipment

M-19. Park Supervisor Greg Wright reports the following projects were completed by the Largo Central Park Crew:

- Weekly maintenance of 180 acres of parkland at Largo Central Park Nature Preserve, Central Park and the Library including openings, closings, grounds maintenance, mowing, trash, bathrooms, blowing boardwalks and hardscape inspections
- Supervised three community service workers
- Installed 2" sleeves under sidewalk into center field for wires
- Serviced eight shelter rentals
- Mowed all areas of Largo Central Park Nature Preserve
- Sprayed landscape beds with herbicides at the Library and parts of Largo Central Park

UPCOMING MEETINGS & EVENTS

Master Calendar

<p style="text-align: center;">Aug 17 Friday</p> <p>12:30pm FY 2013 Budget Work Session Community Room</p>	<p style="text-align: center;">Aug 20 Monday</p> <p>6:00pm SPR 1-12-14 Dollar General Store, Community Room</p>	<p style="text-align: center;">Aug 21 Tuesday</p> <p>3:00pm CWA Negotiation Wage Reopener Community Room</p> <p>6:00pm Commission Meeting Commission Chamber</p>	<p style="text-align: center;">Aug 22 Wednesday</p> <p>9:00am PSTA Board of Directors' Meeting 3201 Scherer Dr., St. Petersburg</p> <p>6:00pm Neighborhood Compatibility Meeting Community Room</p>
<p style="text-align: center;">Aug 24 Friday</p> <p>10:00am PBA Negotiations Community Room</p>	<p style="text-align: center;">Aug 30 Thursday</p> <p>1:30pm Code Enforcement Board Hearing Commission Chamber</p>	<p style="text-align: center;">Sep 04 Tuesday</p> <p>6:00pm Commission Meeting Commission Chamber</p>	<p style="text-align: center;">Sep 05 Wednesday</p> <p>10:30am Joint Transportation/Land Use Community Room</p> <p>3:00pm PSTA Board of Directors' Proposed Budget Hearing 3201 Scherer Dr., St. Petersburg</p>
<p style="text-align: center;">Sep 06 Thursday</p> <p>6:00pm Planning Board Meeting Commission Chamber</p>	<p style="text-align: center;">Sep 10 Monday</p> <p>6:00pm Finance Advisory Board Meeting Lobby Conference Room</p> <p>6:30pm Community Development Advisory Board Meeting Community Room</p>	<p style="text-align: center;">Sep 11 Tuesday</p> <p>6:00pm Commission Work Session Community Room</p>	<p style="text-align: center;">Sep 12 Wednesday</p> <p>1:00pm MPO Meeting 315 Court Street, Clearwater</p> <p>6:00pm PSTA Board of Directors' Proposed Budget Hearing 3201 Scherer Dr., St. Petersburg</p>

***Commission Action Items
Update for Week Ending August 9, 2012***

April 17, 2012, Regular Meeting

1. Request by Commissioner Brown that a Work Session discussion be scheduled to discuss making the sign application process easier.

Building Official Andrews reports that this item will be presented as a Staff Report at the August 21 Regular Meeting.

July 3, 2012, Regular Meeting

1. Request by Commissioner Holmes that a Work Session be scheduled to discuss the possible use of Robo Calling to help enforce unauthorized signage placed in the City rights-of-way.

City Manager Craig reports this issue will be discussed with Community Development Director Stricklin and a recommendation on Robo Calling will be brought to a future City Commission Work Session.

July 10, 2012, Work Session

1. Request by Commissioner Smith that a Work Session discussion regarding a domestic partnership registry ordinance be scheduled.

Human Resource Director Sinz reports that the domestic partnership registry ordinance will be presented at the September 11 City Commission Work Session.

2. Request by Mayor Gerard that information be provided regarding the feasibility of providing domestic partnership benefits for City employees.

Human Resource Director Sinz reports that domestic partnership group health benefits will be presented at the September 11 City Commission Work Session.

PROPOSED WORK SESSION SCHEDULE

Work Session

<p style="text-align: center;">Aug 17</p> <p style="text-align: right;">Friday</p> <p>12:00pm 01 FY 2013 Budget Review</p>	<p style="text-align: center;">Sep 11</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm 01 Domestic Partnership Registry (HR) 02 Domestic Partnership Group Health Benefits 03 Economic Impact of Poverty (County) 04 Odor and Corrosion Study (CD)</p>	<p style="text-align: center;">Oct 09</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm 01 Transit Oriented Plan Amendment (CD) 02 Stormwater Update (CD)</p>	<p style="text-align: center;">Nov 13</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm Future Work Session</p>
<p style="text-align: center;">Dec 11</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm 01 CDC Update (CD) 02 Highland Rec Tour</p>	<p style="text-align: center;">Jan 08</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm Future Work Session</p>	<p style="text-align: center;">Feb 12</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm Future Work Session</p>	<p style="text-align: center;">Mar 12</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm Future Work Session</p>
<p style="text-align: center;">Apr 09</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm Future Work Session</p>	<p style="text-align: center;">May 14</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm Future Work Session</p>	<p style="text-align: center;">Jun 11</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm Future Work Session</p>	<p style="text-align: center;">Jul 09</p> <p style="text-align: right;">Tuesday</p> <p>8:00pm Future Work Session</p>

CITIZENS' ACADEMY

2012 CLASS SCHEDULE

MONDAY NIGHTS

6:00 PM

September 17	Orientation/City Attorney's Office/City Clerk's Office/Human Resources/Labor Relations - Community Room, City Hall
September 24	Related Governments and Agencies (Property Appraiser, Supervisor of Elections) - Community Room, City Hall
October 1	Fire Rescue Department - Fire Station 41 - 180 4th Street SW
October 8	Recreation, Parks & Arts Department - TBA
October 15	Public Works Department - 1000 2nd Street SE
October 22	Environmental Services Department - 5000 150th Avenue North
October 29	Police Department - City Hall Complex, Building 2
November 5	Communications & Marketing/Information Technology - Community Room, City Hall
November 12	Community Development Department - Community Room, City Hall
November 26	Library - 120 Central Park Drive
December 3	Finance/Office of Management & Budget - Community Room, City Hall
December 10	Community Building - Community Room, City Hall
December 18	Graduation at Regular City Commission Meeting