The Week in Perspective

City Manager's Report

Norton Craig, City Manager
Henry Schubert, Assistant City Manager
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Report No. 1004
July 6 – July 12, 2012

Administrative Issues

A-1. 2012 Municipal General Election Update

City Clerk Bruner advises that the candidate qualifying period for the November 6, 2012 Election began on July 2 and ends on July 16. Pursuant to the City Charter, candidate petition cards have been available since May 18 (45 days prior to the qualifying period). Seats 3, 4 and the Mayor are subject to election to four year terms.

The following individuals have picked up petition cards:

Patricia Gerard - Mayor

Curtis Holmes - Seat 3

Robert Hunsicker - Seat 4

James Robinson - Seat 4

In addition, Patricia Gerard, Curtis Holmes and Robert Hunsicker have completed all qualifying requirements. A drawing for ballot position will be held at the July 17, Regular City Commission Meeting.

A-2. New Largo Businesses – Week ending July 7, 2012

Name of Business	Address	Type of Business
Cafe' Zoe	14219 Walsingham Rd #R	Coffee House
Ezfingerprints, LLC	1180 Ponce de Leon Blvd #701	Provide Level 2 FBI Background Checks
Di Lenno, Donald A. M.D. P.A.	4625 East Bay Dr #314	Medical Office
Ahern, Larry Campaign	101 Clw-Largo Rd. N.	Political Office
Cady's Corner	12005 Indian Rocks Rd.	Retail Craft Store

A-3. FEMA Community Relations Team Visit Scheduled

Community Development Director Stricklin reports that a Community Relations team from FEMA will conduct a field visit on July 16, to areas in Largo affected by Tropical Storm Debby. The Community Relations team will visit with individual residents to provide information on resources that are available and to identify those who need assistance. More information regarding disaster assistance is available from FEMA by calling 800-621-3362 or going online to www.DisasterAssistance.gov.

A-4. Advisory Committee for Pinellas Transportation (ACPT) Update

Community Development Director Stricklin reports that the ACPT, formerly the Project Advisory Committee, met on July 9. The role of the ACPT, which is chaired by Vice-Mayor Crozier, is to provide a forum for transit initiatives in Pinellas County. The meeting included presentations from the Pinellas Suncoast Transit Authority (PSTA) regarding the PSTA 2040 Bus Transit Study and the Information and Engagement Project. The Pinellas Metropolitan Planning Organization (MPO) staff also presented

information regarding the Long Range Transportation Plan Update. The ACPT voted to invite 1-2 representatives from the Pinellas Planning Council to sit on the ACPT. The next meeting will be held on September 10.

A-5. Community Development Director Stricklin Certified as Planning Section Chief

Community Development Director Stricklin has been certified as a Planning Section Chief following four days of training in Green Cove Springs, Florida. The Planning Section Chief functions as part of the Incident Command System (ICS) for emergency response under the Federal National Incident Management System (NIMS). The primary role of the Planning Section Chief is the collection of emergency incident information, primarily consisting of the status of all resources and overall status of the incident, and supporting preparation of the Incident Action Plan. The certification qualifies Director Stricklin to participate in this role during emergency operations and activation of the Emergency Operation Center.

A-6. City of Largo Multimodal Plan Update

Engineer III Cieslak reports that the City is working with consultant, Kimley Horn and Associates to host a community-wide meeting regarding multimodal improvements on July 19 from 6:00-8:00 pm. at the Largo Public Library, Jenkins Room B. Feedback from this meeting, as well as information gathered from an online survey, will be used to identify and prioritize future bicycle, pedestrian and transit improvements within the Community Streets Network. Currently, many of the streets within the Community Street Network do not adequately support bicycle and pedestrian activities due to a lack of sidewalks or bicycle lanes, gaps or obstacles along existing sidewalks, inadequate transit facilities, low visibility roadway crossings, or other safety hazards.

The purpose of the Multimodal Plan (MMLOS) is to perform a multimodal level of service evaluation. The evaluation will be used to develop a 25 year work program to guide funding and scheduling of multimodal improvements along the Community Street Network that address existing deficiencies in safety and multimodal levels-of-service. This project will include collaboration and partnership with multiple stakeholder agencies including the Pinellas County Metropolitan Planning Organization, Pinellas County Traffic Operations, Pinellas County Department of Health, and the Florida Department of Transportation.

For more information about the multimodal plan, to complete the online survey, or to register to attend the meeting, please go to: www.largo/multimodal. All Largo residents are urged to participate.

Other Items of Interest

M-1. Environmental Services Utilities Trades Foremen Brown, Scherer and McMath report that staff has completed the majority of storm related work requests resulting from the recent Tropical Storm Debbie. A synopsis of the requests included the following:

- Lift Station No. 7 at McGough Park was damaged by high winds caused by a tornado that moved directly through the park and surrounding area. A damaged radio tower was relocated and staff re-adjusted equipment for operation while the tower was down. The tower is now back in service and staff has replaced the broken motor starter overload and rewired the entire data flow unit.
- Several sink holes formed during and after the storm. Line Maintenance staff conducted inspections on the lines to determine the condition of the pipe and the root cause of the sink holes, which was identified as a combination of both deteriorating pipe and heavy rains. Line Repair crews then responded to these emergencies and excavated the different lines to made the necessary repairs.

All groups worked very efficiently as a team and all jobs were completed safely even under adverse conditions.

M-2. Assistant Recreation, Parks and Arts Director Nolen is pleased to provide the following Specialty Camp registration update:

SPECIALITY CAMP	DATES	NUMBER ENROLLED	NOTES
FIT KIDS CAMP	JUNE 18 – JUNE 29	12	
QUICK FIRE CHEF	JUNE 18 - JUNE 22	17	
PHOTOGRAPHY CAMP	JUNE 25 - JUNE 29	24	FULL
CONSTRUCTION CAMP	JUNE 25 – JUNE 29	16	
FINE ARTS - CLAY	JULY 9 - JULY 13	16	FULL
CAKE DECORATING	JULY 9 - JULY 13	19	FULL
PLANES, TRAINS, AUTOMOBILES	JULY 16 - JULY 20	12	
ALL AMERICAN DOLLS	JULY 23 - JULY 27	12	
CSI CAMP	JULY 30 - AUGUST 3	20	FULL
RADIO CONTROL FLIGHT	JULY 30 - AUGUST 3	10	FULL
THEATRE CAMP "THE MUSIC MAN"	JULY 16 - AUGUST 3	34	

M-3. Cultural Center Box Office Supervisor Seaman reports the box office sold 579 tickets to upcoming productions. Listed below are a few highlights:

- The concert "Blackberry Smoke" to be held September 25 went on sale to the public June 28 and has already sold 70 tickets.
- The concert "The Zombies" scheduled for July 27 is estimated at being a sellout with over 200 tickets already sold.

M-4. Cultural Center Artistic Supervisor Mondora reports that over 2,000 hand-held cardboard fans were distributed by Cultural Center staff and volunteers on July 4 in Largo Central Park. The fans (sponsored by Largo Recycling and Recreation, Parks and Arts Departments) were covered with Cultural Center marketing information and recycling educational information. The innovative marketing approach of hand-held fans was greatly appreciated by the public attending the event in the heat and humidity. Tickets for three shows at The Largo Cultural Center went on sale to the general public on July 12.. These show include:

- The 5th Dimension on January 12, 2013
- Marty Stuart on January 18, 2013
- The Machine Performs Pink Floyd on January 19, 2013

Tickets can be purchased at www.largoarts.com or by calling the box office hotline at (727) 587-6793.

M-5. Southwest Supervisor McIntosh reports that Southwest Kid City II Camp had a special guest speaker Neil Burns, a personal trainer and motivational speaker. Mr. Burns lost over 368 pounds, and he talked to the kids about weight loss and eating the right foods.

M-6. The Southwest Recreation Complex Community Garage Sale is sold out. The staff sold 60 tables for this event. The event is August 18 from 8 am until 12 pm.

M-7. Parks and Community Support Foreman Hinrichs reports the following projects have been completed by the Parks Maintenance Staff, Community Support Crew, Spray Technician and Horticultural Technician:

- Delivered and picked up 35 tables and 275 chairs at the Southwest Recreation Center.
- Set up the inflatable movie screen for Flick n Float at the Southwest Pool.
- Removed the sod and six yards of dirt in the citrus tree bed at the Community Center in preparation of installation of six new citrus trees.
- Delivered three yards of mulch to McGough Nature Park.
- Completed daily maintenance on mowers and power hand tools.
- Maintained properties and completed site inspections.
- Changed trash and dog waste bags in all neighborhood parks and all trash cans on West Bay Drive, Clearwater-Largo Road and Largo Cemetery.
- Serviced restrooms and trash removal at Southwest Recreation playground area, Bayhead and Northeast Park for daily summer camps.
- Detailed all work vehicles and ground maintenance equipment.

M-8. Park Supervisor Wright reports the following projects were completed by the Largo Central Park Crew:

- Applied selective herbicide for control of grassy weeds in landscape beds in Largo Central Park.
- Set up 800 feet of green fencing for the firework safety area.
- Set up several tables, chairs, trash receptacles and stage for July 4.
- Watered newly planted trees in lots 1 and lot 2 daily.
- Weekly maintenance of 180 parkland acres at Largo Central Park, Nature Preserve and the library. Also included in the weekly duties were the openings, closings, grounds maintenance, mowing, trash removal, maintenance of bathrooms, blowing boardwalks and hardscape inspections.
- Serviced reserved shelters.
- Supervised 10 community service workers.

M-9. Facilities Manager Harwood advises that the Highland Recreation construction crews are working to make up for time lost due to Tropical Storm Debby. Site work resumed on Thursday of last week after the ground dried. Creative Contractors modified the sequencing of construction activities in order to maximize the trades access to construction areas. The foundation and block work is on-going. Underground pipe work resumed late last week on the south side of the property.

M-10. Work has commenced on the re-roof project at City Hall. The contractor began working on the underground drainage system that will connect with the new perimeter gutter system. Work on the roofing and structural steel will begin next week, weather permitting.

M-11. Work began on the West Bay Drive hardscape painting project. The contractor started pressure cleaning and painting the trash receptacles and benches in Ulmer Park. Work will then continue along West Bay Drive.

M-12. Facilities Management staff is currently soliciting bids to repair the picnic shelter roof that was damaged at Bonner Park due to Tropical Storm Debby. Repairs should commence towards the end of July.

M-13. The renovations to the Environmental Services Lab are on-going. Electrical work is 90% complete. Mechanical equipment was received last week, and installation will start this week. The project is on schedule to be completed by the end of July.

M-14. Facilities Management staff identified several roof repairs required on various buildings throughout the Environmental Services complex. The repairs to these roofs will begin next week.

M-15. Work began last week to pressure clean and re-paint the Chamber of Commerce building in the downtown corridor. The project should be completed this week.

M-16. Fleet Manager Moore reports that the three in-ground bulk fuel tanks at Public Works all passed EPA integrity testing which was overseen by the Department of Health. Additionally, two new Solid Waste claw trucks and one roll off truck arrived this week at Public Works and will be soon be replacing those Solid Waste units that have reached the end of their life cycle.

M-17. Sign and Traffic Technician Hale performed the following work:

- Replaced four Stop signs due to age and fading in the following locations, Jasper Street and Betty Lane, Regina Drive N and Betty Lane, Regina Drive and Theresa Drive, Alberta Drive and Rosery Road.
- Replaced a 48" x 24" double arrow directional warning sign and two 18" x 18" yellow object markers due to age and fading at the intersection of Betty Lane and Jasper Street.
- Replaced sign brackets on leaning street name signs in the following five locations, 25th Street SW and 8th Avenue SW, 7th Street NW and Rosery Road, 6th Street NW and Rosery Road, Croydon Drive and Highland Avenue, Commerce Drive S and Missouri Avenue.
- Replaced a missing flexible deliniator post in front of gas station at 20th Street SW and West Bay Drive.
- Placed and then picked up cones and barricades used for traffic control for the Fourth of July special event.

M-18. Spray Technician Doolittle performed aquatic treatment at the following locations:

- Public Works ditch - treated 1 acre of Barnyard Grass and Alligatorweed with Weedestroy and Tribute.
- South West Regional Pond (south) - treated 1.25 acres of Hydrilla with Clearigate, Aquathol K and Tribute.
- Valentine Drive - treated .5 acres of Saltbush, Alligatorweed, Ragweed and Cattails with Weedestroy and Tribute.
- Larboard Lane - treated .75 acres of Chickweed and Carolina Geranium with Weedestroy and Tribute.
- Josephine Drive - treated .35 acres of Bahia Grass with Weedestroy and Tribute.
- 143rd Avenue North - treated .35 acres of Nutsedge, Primrose Willow and Castorbean with Weedestroy and Tribute.

M-19. Streets & Stormwater Supervisor Hoston advises that the construction crew worked on the following projects:

- Repaired under drain pipe at 545 5th St SE.
- Formed driveway apron at 545 5th St SE.
- Repaired a roadway depression on the south bound lane of Central Park Drive.

M-20. Streets and Stormwater Forman Henry advises that the maintenance crew worked on the following projects:

- Began the removal of siltation along 36th Street SE and Dahlia Place, working south in an effort to help relieve flooding experienced during Tropical Storm Debby.
- Hand crew, with the help from Mr. Hoston's crew, are cleaning the storm lines leading to the alum pond and removing grates that need repair.
- Daytime sweeping is ongoing, and the night sweeping of Ulmerton/Walshingham, Bay/Roosevelt and Missouri/Seminole for the Florida Department of Transportation will begin on July 22.

UPCOMING MEETINGS & EVENTS

Master Calendar

Jul 17 — Tuesday
- 6:00pm Commission Meeting — Commission Chamber

Jul 18 — Wednesday
- 8:00am MMLOS Stakeholders Meeting — Commission Chambers
- 10:00am IAFF Negotiations — Community Room
- 1:00pm Pinellas Planning Council (PPC) Meeting — 315 Court Street, 5th Floor, Clearwater

Jul 19 — Thursday
- 8:00am MMLOS Stakeholders Meeting — Commission Chambers
- 5:00pm Library Advisory Board Meeting — Library Admin. Conf. RM
- 6:00pm Public Workshop — Largo Public Library, Jenkins Room B

Jul 23 — Monday
- 6:30pm RPA Advisory Board Meeting — Community Center

Jul 25 — Wednesday
- 9:00am PSTA Board of Directors' Meeting — 3201 Scherer Dr., St. Petersburg

Jul 26 — Thursday
- 1:30pm Code Enforcement Board Hearing — Commission Chamber

Jul 27 — Friday
- 10:00am CWA Wage Opener — Community Room

Aug 02 — Thursday
- 6:00pm Planning Board Meeting — Commission Chamber

Aug 06 — Monday
- 6:00pm Finance Advisory Board Meeting — Lobby Conference Room
- 6:30pm Community Development Advisory Board Meeting — Community Room

Aug 07 — Tuesday
- 6:00pm Commission Meeting — Commission Chamber

Aug 08 — Wednesday
- 1:00pm MPO Meeting — 315 Court Street, Clearwater

Aug 14 — Tuesday
- 6:00pm Commission Work Session — Community Room

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Commission Action Items
Update for Week Ending

April 17, 2012, Regular Meeting

1. Request by Commissioner Brown that a Work Session discussion be scheduled to discuss making the sign application process easier.

   Building Official Andrews reports that this item has been rescheduled for discussion at the August 14 Work Session.

June 19, 2012, Regular Meeting

1. Request by Commissioner Holmes that staff contact the Largo Central Railroad about the feasibility of paying for their own liability insurance.

   Staff has met with Warren Jamison, President of Largo Central Railroad to discuss the feasibility of paying for liability insurance. Mr. Jamison has agreed to attend the City Commission meeting of July 17 to discuss this issue.

July 3, 2012, Regular Meeting

1. Request by Commissioner Murray that information be provided regarding the number of tactical shields in the Police Department's inventory.

   The Police Department has three protective shields. One Bodybunker model shield was purchased circa 1989 and two Protech Intruder shields were purchased in 2000 and are rated for pistol rounds only. These shields will be used for training purposes only. No expiration date was listed on the shields when they were purchased. The Department did not know until recently that the manufacturer guidelines indicated that the shields expired after five years.

   The additional two shields requested are rifle rated and the Department has not previously had access to these types of shields for several reasons. In previous years the shields were extremely heavy, weighing 70-80 pounds, making them impracticable. Additionally, the cost was prohibitive with each shield selling for over $10,000. In recent years both the weight and cost of the shields has been significantly reduced. The Department has requested two rifle rated shields be added to the inventory. Over the past several years, the typical threat the Largo TAC Team encountered during call outs has changed from handguns to assault rifles.

2. Request by Commissioner Holmes that a Work Session be scheduled to discuss the possible use of Robo Calling to help enforce unauthorized signage placed in the City rights-of-way.

   City Manager Craig reports this issue will be discussed with Community Development Director Stricklin and a recommendation on Robo Calling will be brought to a future City Commission Work Session.

<u>July 10, 2012, Work Session</u>

1. Request by Commissioner Smith that a Work Session discussion regarding a domestic partnership registry ordinance be scheduled.

   City Manager Craig reports that this issue will be researched by Human Resources staff and brought to a future City Commission Work Session..

2. Request by Mayor Gerard that information be provided regarding the feasibility of providing domestic partnership benefits for City employees.

   City Manager Craig reports that this issue will be researched by Human Resources staff and brought to a future City Commission Work Session..

3. Request by Commissioner Holmes that veteran's groups and the armed forces be invited to have booths at next year's 4th of July event.

   City Manager Craig reports that Veteran's Groups and local armed forces units will be invited to the 2013 4th of July event.

PROPOSED WORK SESSION SCHEDULE

Work Session

Aug 14 Tuesday
6:00pm
01 Health Insurance (HR)
02 Sign Permitting (CD)

Aug 17 Friday
12:00pm
01 FY 2013 Budget Review

Sep 11 Tuesday
6:00pm
01 Stormwater Update (CD)
02 CDC Update (CD)
03 Urban Forest - Tree Report (RPA)

Oct 09 Tuesday
6:00pm
Future Work Session

Nov 13 Tuesday
6:00pm
Future Work Session

Dec 11 Tuesday
6:00pm
01 CDC Update (CD)

Jan 08 Tuesday
6:00pm
Future Work Session

Feb 12 Tuesday
6:00pm
Future Work Session

Mar 12 Tuesday
6:00pm
Future Work Session

Apr 09 Tuesday
6:00pm
Future Work Session

May 14 Tuesday
6:00pm
Future Work Session

Jun 11 Tuesday
6:00pm
Future Work Session

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